



ADA Advisory Board of Southwest Florida  
Lee County Chapter  
Lee, Collier & Hendry Counties  
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### **“Disability-Friendly Business” Checklist**

Please use the following information when evaluating businesses and contact us for the  
**“Disability-Friendly Business” Recognition Seal:**

#### **1. Considerations for accessibility:**

- Is the entrance to the building accessible to persons with mobility limitations? Is the entry to the building on an even hard surface and without step? Is there a warning bell available to assist in entry?
- If the accessible entrance is not immediately apparent, are there directional signs also in Braille?
- Are there disability parking spaces/signs (12') with necessary access (5') spaces? Correct number?
- Does the business provide accessible restrooms, phones, water fountains?

Depending on the business and its services to the public, other considerations could also include:

- A notice on the front door that assistance will be provided for customers with disabilities
- Sensors or automatic door openers.
- A lift or elevator.
- Elevator audible floor indicators, Braille on elevator panels or signs for public restrooms
- Audible, Braille or large print available on menus and printed matter.
- Movable seating and/or accessible tables that accommodate wheelchairs.
- Aisles or appropriately spaced displays of merchandise for wheelchairs to maneuver.
- Is your company’s website user friendly to visitors with disabilities? Does it include “text only” versions for people with visual impairments or supply text for audio clips for persons who are deaf or hearing impaired?

#### **2. Considerations for Customer-Friendliness:**

- Is staff alert and helpful to customers who have visible and non-visible disabilities, deaf, visually impaired?
- Has the business offered disability awareness training to staff and levels of the management?
- If removal of a barrier is not “readily achievable”, are the goods, services, etc. made available through alternative methods?

#### **3. Considerations for Employment-Friendliness: (internal information)**

- When interviewing persons with disabilities, does the business focus on the candidate’s skills and abilities, not the disability?
- Has the business made an effort to educate their management or human resource personnel on ADA laws and compliance?

**Business name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Inspected by (ADA Rep)** \_\_\_\_\_ **Date:** \_\_\_\_\_