



Madison County Government
Facilities Management

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Kurt Prenzler, CPA
County Board Chairman

MEMO

To: *Members of the Buildings & Facilities Management Committee*

From: *Rob Schmidt, Director of Facilities*

Date: *Thursday, October 12, 2017*

Re: *Discussion Topics for the Monday 16, 2017 meeting at 4:00 pm
At the Administration Building, Room 145*

1. Approval of the Tuesday, September 5, 2017 Committee Meeting Minutes.

2. Project Status

Key Project – Update – **Contract Complete, Overall project 90%**
Jail – discussion – **Architect is working on completion of bid Documents**
Freeman School New Roof – **Received Bids, 6 Bidders Low bid \$281,138.**
Administration Building - ADA ramp project and concrete repairs – **Discuss Bids received September 10, 2017**
Wood River,
Wood River Facility – Child Advocacy Center – **Final Phase**
Wood River Facility - Building Survey – **Field Work Complete Awaiting Report**
CJC rooftop replacement – **Received Bids, 2 Bidders Low bid \$35,800 Compared to \$41,544**

3. Request for Use of County Property

Planning and Development requests permission to place 2 USAgain textile recycling containers on County property indefinitely. These would be recycling bins for used clothing.

SIUE School of Pharmacy requests the use of the Administration Building lobby for their citywide Blood Pressure Blitz during Friday, October 27th 11am-3pm. They would also like to set up a table at the Highway department on the same afternoon 2:30-3:30pm

Sons of the American Revolution will be holding their flag ceremony in the Courthouse lobby on Thursday, November 30th 2017

4. Approval of the Purchase Order Report, Purchase Requests, Invoices, & Resolutions

INVOICES:

Capital Project - Administration Building, Courthouse, Annex remodel -\$7,396.00

Capital Project – Child Advocacy Center Remodel - \$7,396.15

Capital Project – Emergency Building Repair - \$43,861.64

RESOLUTIONS:

Resolution to Award contract for Criminal Justice Center Rooftop Air Replacement

PURCHASE REQUESTS:

Purchase Request – Emergency Boiler Tube Replacement at Wood River Facility
\$17,502.00

Revised Purchase Request – Emergency Replacement of Electrical Panel CJC - \$7,595.70

Purchase Request – Change Order – Lock Replacement - \$15,351.60

5. New Business

STC Staff Training

Next meeting – November 7th, 2017 at 4pm.