

FINANCE AND GOVERNMENT OPERATIONS COMMITTEE

Wednesday, July 10, 2013

PRESENT: J. Minner, K. Tracy, M. Holliday, B. Meyer, L. Trucano, J. Myers
ABSENT: A. Gorman
OTHERS: B. Harris, R. Faccin, J. Zoelzer, A. Schoeberle, K. Geschwend, T. Renick, L. Dettmers,
S. Smith, A. Meyer, T. Corona, L. Ciampoli

Mr. Holliday moved, seconded by Ms. Tracy, to approve the June meeting minutes. **MOTION CARRIED.**

PURCHASING APPROVALS: B. Harris presented the following:

\$6,158.00	Facilities Management is doing a change order to the Trane contract for the emergency repair to the Admin. Chiller.
\$7,120.00	Facilities Management is replacing 2 automatic transfer switches at Wood River.
\$23,000.00	Facilities Management is purchasing an assessment for the IT server Room.
\$6,327.54	Health Dept is purchasing a health care ad.
\$8,550.00	Information Tech is renewing maintenance on the mobility XE.
\$22,288.00	Information Tech is purchasing a redundant VOIP gateway unit.
\$10,000.00	Personnel Dept is purchasing a consulting agreement for Americans with disabilities act policy. Amount is not to exceed \$10,000.00.
\$5,814.00	Planning and Development is renting a room and catering services at SIUE for Earth Day.
\$16,498.45	Planning and Development and Health Dept are purchasing 147 bike racks.
\$10,236.82	Recorder is purchasing 11 Dell Optiplex small form factor and 2 Dell mini tower computers.
\$5,142.00	State's Attorney is purchasing 6 document scanners.

Discussion was held between the committee and department heads regarding the purchases.

Mr. Holliday moved, seconded by Mr. Meyer, to approve the purchases as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Tracy, Holliday, Meyer, Trucano and Myers. NAYS: None.

SAFETY AND RISK MANAGEMENT:

A. Schoeberle presented to the committee 2 option coverage's concerning the earthquake insurance for the county.

1. Resolution Authorizing the Purchase of Excess Liability, Property and Earthquake Insurance Coverage, Option #1.

Ms. Tracy moved, seconded by Mr. Holliday, to approve the resolution as recommended. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Tracy, Holliday, Meyer, Trucano and Myers. NAYS: None.

A. Schoeberle presented the following reports to the committee:

1. Reports of Claims above \$5,000 paid by Risk Management.
2. Madison County Open Liability Claims.

Ms. Tracy moved, seconded by Mr. Trucano, to approve the reports as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Tracy, Holliday, Meyer, Trucano and Myers. NAYS: None.

MOTEL TAX:

Months collected: March, April and May, 2013.

Total amount collected:	\$1,308.19
5% Admin withheld:	\$ 65.41
Amount to be distributed:	\$1,242.78
Amount to Greater Alton/Twin Rivers:	\$ 621.39
Amount to SW IL Tourism:	\$ 621.39

Ms. Tracy moved, seconded by Ms. Myers, to approve the Motel Tax as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Tracy, Holliday, Meyer, Trucano and Myers. NAYS: None.

REFUNDS:

- \$10.00 Refund issued from Animal Control, payable to an individual due to overpayment on registration fees.
- \$350.00 Refund issued from Health Dept, payable to a business due to a food permit not being issued.
- \$375.00 Refund issued from Health Dept, payable to a hospital due to a prorated food permit.

Mr. Holliday moved, seconded by Mr. Meyer, to approve the refunds as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Tracy, Holliday, Meyer, Trucano and Myers. NAYS: None.

R. Faccin submitted to the committee the Summary Report of Claims and Transfers.

Mr. Holliday moved, seconded by Mr. Meyer, to approve the report as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Tracy, Holliday, Meyer, Trucano and Myers. NAYS: None.

Steve Langendorf from Scheffel & Company, PC. Spoke to the committee and highlighted key points on the Comprehensive Annual Financial Report for 2012.

Ms. Tracy moved, seconded by Mr. Holliday, to adjourn the meeting. **MOTION CARRIED.**

/vlj