

MADISON COUNTY
HEALTH DEPARTMENT COMMITTEE
MEETING MINUTES

The meeting of the Madison County Health Department of the County Board was held at the Madison County Health Department, Wood River, IL on Wednesday, April 9, 2014.

Members Present: Roger Alons, Jim Dodd, Lisa Ciampoli, and Helen Hawkins.

Members Absent: Michael Holliday Sr., Mark Burris, and Judy Kuhn.

Others Present: Toni M. Corona, BS, L.E.H.P., Public Health Administrator and Sharon Kadell, Office Manager.

The meeting was called to order by Helen Hawkins at 10:35 a.m. A motion was made by Jim Dodd and seconded by Roger Alons to approve the minutes of the March 12, 2014 meeting. Motion approved unanimously.

Public Comment: None.

Announcements: Handouts.

Resolutions: None.

Purchase Requests: A motion was made by Roger Alons and seconded by Jim Dodd to approve a corrected Madison County Purchasing Department Purchase Request; *2,340 Dose Influenza Vaccine (Fluvirin/Fluzone/Fluzrix&Flumist)*. Yeas: Roger Alons, Lisa Ciampoli, Jim Dodd, and Helen Hawkins. Nays: None. Michael Holliday Sr., Mark Burris, and Judy Kuhn were absent from the meeting. Motion carried unanimously.

Purchase Order Recommendations Request: A motion was made by Roger Alons and seconded by Jim Dodd to approve Madison County Health Department Committee Purchase Order Recommendations. Yeas: Roger Alons, Helen Hawkins, Lisa Ciampoli, and Jim Dodd. Nays: None. Michael Holliday Sr., Mark Burris, and Judy Kuhn were absent from the meeting. Motion carried unanimously.

Expense Reports: A motion was made by Roger Alons and seconded by Jim Dodd to approve the March 2014, Madison County Health Department Expense Summary Report. Yeas: Roger Alons, Helen Hawkins, Jim Dodd, and Lisa Ciampoli. Nays: None. Michael Holliday Sr., Mark Burris, and Judy Kuhn were absent from the meeting. Motion carried unanimously.

Public Health Administrators Report: A listing of Restaurant Pre-opening inspections and Plan Reviews conducted by Madison County Health Department Environmental Staff during the last month was circulated.

Madison County Health Department was awarded the NACCHO/CDC Accreditation Support Initiative (ASI) Grant. Madison County Health Department selected a category that was associated with accreditation

domain areas, Building a Culture of Quality Improvement (QI). Amy Yeager provides a description of Madison County Health Department Quality Improvement accomplishments in the April 2014 Health Promotion Division Report. The QI Council has selected two QI projects (Improve efficiency of use of internal standardized forms and Increase the average EH inspection scores at temporary events) that the council is asking for health department employee volunteers for teams to work on these projects.

After a discussion by this committee, a motion was made by Jim Dodd and seconded by Roger Alons to approve the addition \$6,000.00 Illinois Public Health Institute (IPHI) extended contract agreement (Laurie Call (May to September). Yeas: Roger Alons, Helen Hawkins, Jim Dodd, and Lisa Ciampoli. Nays: None. Michael Holliday Sr., Mark Burris, and Judy Kuhn were absent from the meeting. Motion carried unanimously.

The 5th annual County Health Rankings were released on March 26th and our rating is up. Copies will be distributed as soon as the booklets are received.

As part of the Health Department restructure, three job descriptions (Public Health Administrator, Operations Manager, and, Resource Development Administrator) were approved by the Madison County Personnel Committee during their March 4th meeting.

The second Madison County Heroin Task Force Public Meeting was held on April 4, 2014. Madison County officials are taking steps to combat the rise in heroin usage in the county. A discussion ensued.

Advisory Committee Report: The committee continues to strategize about reorganization and restructuring of Madison County Health Department.

Old Business: None.

New Business: The next scheduled meeting of this committee is May 14, 2014, 10:30 a.m., Madison County Health Department. A motion was made by Jim Dodd and seconded by Roger Alons to adjourn. Meeting adjourned at 11:30 a.m.

Chairman, Health Department Committee