

MADISON COUNTY  
HEALTH DEPARTMENT COMMITTEE  
MEETING MINUTES

The meeting of the Madison County Health Department Committee of the County Board was held at the Madison County Health Department, Wood River, IL on Wednesday, May 14, 2014.

**Members Present:** Michael Holliday Sr., Mark Burris, Judy Kuhn, Roger Alons, Jim Dodd, Lisa Ciampoli, and Helen Hawkins.

**Members Absent:** None.

**Others Present:** Toni M. Corona, BS, L.E.H.P., Public Health Administrator, Harold Johnson, M.B.A., Advisory Committee Member, and Sharon Kadell, Office Manager.

The meeting was called to order by Michael Holliday at 10:35 a.m. A motion was made by Jim Dodd and seconded by Roger Alons to approve the minutes of the April 9, 2014 meeting. Motion approved unanimously.

**Public Comment:** None.

**Announcements:** Handouts.

**Resolutions:** None.

**Purchase Requests:** None.

**Purchase Order Recommendations Request:** A motion was made by Lisa Ciampoli and seconded by Roger Alons to approve Madison County Health Department Committee Purchase Order Recommendations. Yeas: Mark Burris, Judy Kuhn, Jim Dodd, Roger Alons, Helen Hawkins, Lisa Ciampoli, and Michael Holliday. Nays: None. Motion carried unanimously.

**Expense Reports:** A motion was made by Lisa Ciampoli and seconded by Roger Alons to approve the April 2014, Madison County Health Department Expense Summary Report. Yeas: Mark Burris, Judy Kuhn, Jim Dodd, Roger Alons, Helen Hawkins, Lisa Ciampoli, and Michael Holliday. Nays: None. Motion carried unanimously.

**Public Health Administrators Report:** Madison County Health Department was awarded the NACCHO/CDC Accreditation Support Initiative (ASI) Grant. Madison County Health Department selected a category that was associated with accreditation domain areas, Building a Culture of Quality Improvement (QI). The QI Council has selected two QI projects (Improve efficiency of use of internal standardized forms and Increase the average EH inspection scores at temporary events), teams are in place working on their projects, and the QI Plan is in its final editing. The next steps are to develop our Performance Management System, implement the Work Force Development Plan and Performance Measures. A draft copy of the QI Plan was distributed to members for review. This committee will be asked for final approval at the June 11<sup>th</sup> meeting and then forwarded for full County Board approval at the June 18<sup>th</sup> Board of Health meeting.

A concern and tobacco-related issue in Madison County is e-cigarettes. Signs have been changed at the health department to include No Smoking & No E-Cigarettes. The Advisory Committee forwarded a recommendation supporting the Health Department in development of policy to deal with e-cigarettes and all other cigarettes including enforcement policy. After a discussion, the committee asked Harold Johnson if the Advisory Committee would create the proper document at their June 5<sup>th</sup> meeting and forward to this committee for review. This document would be reviewed, voted on, and then, forwarded to the Facilities Management Committee for consideration of a county-wide policy prohibiting e-cigarette use inside county buildings.

HB 5354 was amended in the Senate Public Health Committee. It will continue to be heard for the 2<sup>nd</sup> & 3<sup>rd</sup> readings in Senate before going back to House for concurrence. The bill has not been voted on by Legislature yet. A discussion ensued about units of local governments approving their own ordinances to allow home kitchen operations should the bill become law.

**Advisory Committee Report:** The committee continues to strategize about reorganization and restructuring of Madison County Health Department.

**Old Business:** None.

**New Business:** Michael Holliday reported that Badger Bay Company in Wisconsin, which works with health affiliated organizations, is now running the National Association of Local Boards of Health (NALBOH) organization in Bowling Green, Wisconsin, the official site in the bylaws. The annual meeting is scheduled for August 13-15, 2014 in Milwaukee. The Centers for Disease Control and Prevention (CDC) report labeled NALBOH as a high risk organization to receive federal funding for several reasons. CDC funds used for non permitted expenses, grant funds and other funds were co-mingled in one account so there was no control on how grant monies were spent. Current NALBOH President, John Rodwick, has a Ph.D. in management and psychology.

Toni will bring the invoice for NALBOH membership dues upon receipt.

The next scheduled meeting of this committee is June 11, 2014, 10:30 a.m., Madison County Health Department. A motion was made by Jim Dodd and seconded by Judy Kuhn to adjourn. Meeting adjourned at 11:40 a.m.

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Chairman, Health Department Committee