

Personnel and Labor Relations Committee
Minutes
March 4, 2014

Members:

Brenda Roosevelt, Chairman	<u>P</u>	A
Steve Adler	P	<u>A</u>
Michael "Doc" Holliday	<u>P</u>	A
Brad Maxwell	<u>P</u>	A
Jack Minner	P	<u>A</u>
Kristen Novacich	P	<u>A</u>
Joe Semanisin	<u>P</u>	A

Others present: Toni Corona, Timothy Renick, Tom Hawkins, Barry Harris, and Chris Sillery.

1. A motion was made by Doc Holliday and seconded by Joe Semanisin to approve the minutes of the last meeting. The motion carried unanimously.
2. A motion was made by Doc Holliday and seconded by Brad Maxwell to approve the revised job description for Health Department Administrator and the new positions of Operations Manager, grade 15 and Resource Development Administrator, grade 14. The motion carried unanimously.
3. A motion was made by Joe Semanisin and seconded by Doc Holliday to approve the revised job description for Secretary II/Bookkeeper in Planning & Development. The motion carried unanimously.
4. A motion was made by Doc Holliday and seconded by Brad Maxwell to approve the reclassification, due to a job audit, of Justin Perry in Information Technology from GIS Programmer III, grade 12 to GIS Programmer/Analyst II, grade 14. The motion carried unanimously.