

**REAL ESTATE TAX CYCLE COMMITTEE
MEETING MINUTES**

February 10th 2015 at 9:00 a.m.

PRESENT: L. Trucano, T. Davis, M. Walters, T. McRae, S. Brazier, N. Petrillo, R. Alons.
ABSENT: None.
OTHERS: J. Parente, D. Ming-Mendoza, V. Cassens, B. Powers, D. Semanisin, A. Meyer,
T. Soland, J. Dauderman, D. Hulme, K. Prenzler, L. Ogden.

Mr. Walters moved, with a second by Mr. Brazier to approve the minutes from January's meeting. **Motion approved unanimously.**

TAX YEAR REPORTS:

Mr. Prenzler reported for the Treasurer's Office. Mr. Prenzler said the Treasurer's Office last day to accept tax payment will be February 20th and the Tax Sale begins February 23 at 10:00am.

Mr. Prenzler reported the Treasurer's Office have made 12 distributions of Real Estate Taxes in the amount of \$376 million which is approximately 97.4%.

Ms. Ming-Mendoza reported for the County Clerk Office. Ms. Ming-Mendoza said the County Clerk Office have received the State Assessed Rail Road and are in balance. Ms Ming-Mendoza said the Office have also received State Assessed Pollution Control, we have sent the variation of the Tax Levee's out and working on annexations.

Ms. Meyer reported for the Recorder's Office. Ms. Meyer provided a monthly report. Ms Meyer reported 517 Deeds of Conveyance, 58 Judicial Deeds, 66 Lis Pendens and 6 Tax Deeds were recorded in January 2015.

Mr. Dauderman reported for the Chief County Assessment Office. Mr. Dauderman told committee the office currently working with BOR to finalize 2014. Mr. Dauderman said the field crews are working Foster Township.

Ms. Powers reported for Board of Review Office. Ms. Powers provided a monthly report. Ms. Powers reported 68 open complaints and 41 parcels are the Wood River Refinery with 1066 final decisions. Ms. Powers said the office now current on State Appeals.

Ms. Cassen reported for Information Technology Office. Ms. Cassen said the office is currently working with Treasurer's office on the Tax Sale set for February 23, 2015 at 10:00. Ms. Cassen said I.T. working with Offices as needed.

TAX SALE DEED RESOLUTIONS:

A motion made by Mr. Brazier, second by Mr. McRae. **Motion approved unanimously.**

BILL REVIEW /APPROVAL

The bills for January were submitted and approved on a motion made by Mr. Walters, second by Mr. McRae. **Motion approved unanimously.**

NEW BUSINESS:

None.

A motion to adjourn was made by Mr. Alons, second by Mr. Walters. **Motion approved unanimously.**

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