

## FACILITIES MANAGEMENT COMMITTEE

Tuesday, January 9, 2018

PRESENT: M. Madison, B. Malone, T. McRae, C. Jones  
ABSENT: J. Dodd, R. Pollard  
OTHERS: R. Schmidt, E. Hiller, A. Schoeberle, C. Ellis, R. Rizzi, A. Meyer

Mr. Malone moved, seconded by Mr. Wesley, to approve the December meeting minutes. **MOTION CARRIED.**

### **PROJECT STATUS:**

#### **Jail Remodel:**

All 10 pre-qualification packets have been looked at and all are qualified bidders.

#### **Jail:**

R. Schmidt reached out to a company that removes underground storage tank. The cost to remove the tank is \$13,743.89. There is something called a lust fund that will reimburse us for the removal of the tank. The bottom line cost would be \$2400.00. The state will reimburse us \$11,343.89. This also can be paid from the host fee fund. The cost of a new tank will be \$4,269.40.

#### **Administration Building:**

R. Schmidt showed a plan for the new HR improvement project. The project will cost about \$35,000.00. The purchasing department will be moving downstairs where facilities department is currently. The mailroom and the facilities department are relocating to other areas downstairs.

#### **Wood River:**

In the process of repairing the tubes in the boiler we found the holding tank is rusted through. A temporary fix in place until spring when it can be fixed permanently.

#### **CJC:**

The rooftop unit project is complete.

#### **ACM Update:**

**Wood River:** We are moving forward with the design phase for abatement of the boiler room.

**Detention Home:** This facility will undergo a full building inspection. A management plan will be created to follow regulations as set forth in AHERA.

**Courthouse:** Moving forward with abatement of 3 small areas found in a mechanical room and utility chase.

**REQUEST FOR USE OF COUNTY PROPERTY:**

The Illinois Department of Aging is requesting use of the county board room on February 7<sup>th</sup> from 9:00-11:00 AM.

Illinois Pollution Control Board is requesting use of the county board room on March 6-7 from 8:30-4:30.

Mr. McRae moved, seconded by Mr. Wesley, to approve the requests as presented. **MOTION CARRIED.**

**INVOICES:**

Capital Project:	Child Advocacy Remodel-	\$129.28
	Criminal Justice Center-	\$35,800.00
	Emergency Building Repair-	\$7,000.00
	Jail:	\$51,483.00

Mr. Wesley moved, seconded by Mr. McRae, to approve the invoices as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Wesley, Malone, McRae and Madison. NAYS: None.

**PURCHASE REQUESTS:**

The following purchase requests were presented to the committee:

1. The request to do an asbestos survey, inspection, testing and management plan at the Detention Home. The cost is \$5,525.00.
2. The emergency request to remove an underground storage tank at the jail. The cost is \$11,343.89.

Mr. Malone moved, seconded by Mr. McRae, to approve the purchases as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Malone, McRae, Wesley and Madison. NAYS: None.

**NEW BUSINES:**

\*Mr. Jones entered the meeting\*

R. Schmidt talked to the committee regarding the ADA ramp. A grant was applied to do the project and the bid was about \$93,000.00. The project was bid along with a concrete project, without the grant and the bid came back at \$12,000.00. The committee agreed to send it back out for bid and see what we get again without the grant included.

R. Schmidt informed the committee that he is looking into doing an assessment on the Wood River Facility on how we can better use that facility.

R. Schmidt informed the committee that he received a phone call from Werner Communications regarding a repeater tower we own and possibly renting space from that tower. They are asking to lease for 5 years at \$1500.00 a month.

Next meeting will be on February 13<sup>th</sup> at 4:00 PM.

Mr. Wesley moved, seconded by Mr. Malone, to adjourn the meeting. **MOTION CARRIED.**

/vlj