

FACILITIES MANAGEMENT COMMITTEE

Tuesday, February 13, 2018

PRESENT: M. Madison, T. McRae, B. Malone, R. Pollard, C. Jones

ABSENT: R. Wesley, J. Dodd

OTHERS: R. Schmidt, A. Schoeberle, B. Cooper, D. Hulme, E. Decker, C. Ellis

Mr. Malone moved, seconded by Mr. McRae, to approve the January meeting minutes. **MOTION CARRIED.**

PROJECT STATUS:

Jail:

The remodel project will bid on March 7, 2018 at 2:00 PM. Today there were jail tours for the bidders. There were 23 people today and about 23 people tomorrow are scheduled. There were 11 that prequalify and now down to 9 general contractors.

Jail:

The jail is currently getting background checks and notifications through HHA for the underground storage tank. The temp fuel tank has been ordered and should be installed this week.

Courthouse:

3 areas of ACM in need of attention. Those areas were abated and completed.

Courthouse:

The electrical upgrade is out for bid. The bids will be due March 13, 2018.

Administration Building:

The ramp bids have been received. The apparent low bidder was for \$66,332.00 or \$52,986.00 if the voluntary alternate bid is considered. The last time we went out for bid on this project the low bid was \$117,952.00.

Wood River Facility:

The bid process is underway for the boiler room abatement project. The pre bid meeting was on February 12th. Bids are due on February 20th. There were 11 bidders. The project will hopefully start in April.

Wood River Facility:

Two pipes burst on January 17th. There was minimal damage to the building carpet in one room. States Attorney and Employment and Training had some damage to their documents.

Detention Home:

The full building survey is complete. 2 small supply closets contain non friable ACM flooring. A management plan is in place.

Repeater Station:

Warner Communications approached us for renting space on the tower. They have offered \$90,000 for five years. They will pay for all installation and improvements. The lease agreement is complete from Jeff Ezra.

REQUEST FOR USE OF COUNTY PROPERTY:

Wagner Potters Association is requesting to place their sign on the courthouse lawn April 21-28.

Planning and Development requests the use of the administration lobby for an event April 7-23.

Mental Health Board requests the use of the administration lobby for kick off to child abuse month on April 6th from 8:30-11:30 AM.

Sheriff's department is requesting the use of the parking lot near rear gate for a shred event on April 21st 10-12PM.

Goshen Market is requesting to place a sign on the courthouse lawn from May-October.

Mr. Malone moved, seconded by Mr. McRae, to approve the requests as presented. **MOTION CARRIED.**

INVOICES:

Capital Project:	Administration Building, Courthouse Annex Remodel- (Paint building material and flooring)	\$4,304.49.
	Child Advocacy Center (Tie end painting)	\$2,160.00
	Criminal Justice Center (Boiler replacement labor)	\$2,160.00
	Detention Home (Painting of shower per DOJ request)	\$3,070.54
	Emergency Building Repair (Boiler tube replacement)	\$17,502.00
	Jail Renovation (Review part of permit process)	\$14,726.08

Mr. Jones moved, seconded by Mr. Pollard, to approve the invoices as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Jones, Pollard, McRae and Malone. NAYS: None.

PURCHASE REQUEST:

1. The request to purchase 11 cameras and 11 camera licenses. The cost is \$8,525.00.

Mr. Jones moved, seconded by Mr. Pollard, to approve the purchase as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Jones, Pollard, McRae and Malone. NAYS: None.

NEW BUSINESS:

R. Schmidt informed the committee that Freeman School is still in need of a new roof. If this roof is not replaced it could cause structural damage to the building. The lease states that the Regional Office of Education is responsible for repairs to the building. The roof has been bid out and turned over to ROE. R. Schmidt would like to reach out to ROE to help them get this roof replacement process going.

R. Schmidt updated the committee about Plum Street property. The city council authorized staff members to meet with the group that submitted a bid to review their response to the RFP and obtain additional information if needed.

R. Schmidt spoke with the committee regarding the purchasing ordinance. The current purchasing limits do not work for the facilities department. L. Ogden is in the process of amending the purchase ordinance. He would like to have a special provision under facilities to allow his spending limits be different from others. It is too restricted in the facilities department.

R. Schmidt discussed with the committee on possibly purchasing new chairs for the county board room. Those chairs that are in good condition will replace the chairs in room 145.

Next meeting will be on Tuesday, March 13th at 4:00 PM.

Mr. Pollard moved, seconded by Mr. McRae, to adjourn the meeting. **MOTION CARRIED.**

/vlj