

## **FACILITIES MANAGEMENT COMMITTEE**

Tuesday, June 12, 2018

PRESENT: M. Madison, R. Pollard, B. Malone, T. McRae, R. Wesley, C. Jones

ABSENT: J. Dodd

OTHERS: R. Schmidt, E. Hiller, C. Ellis

Mr. Malone moved, seconded by Mr. McRae, to approve the May meeting minutes. **MOTION CARRIED.**

### **PROJECT STATUS:**

#### **Jail Remodel Project:**

There will be a pre-construction conference on June 20<sup>th</sup> and project is scheduled to start July 9<sup>th</sup>. R. Schmidt met with Ameren and their energy advisor to see what cash incentives are available for energy renovations.

The notice for the underground storage tank removal is all in line and under review for the reimbursement.

#### **Courthouse:**

The electrical switch gear panel is being designed by Eaton Manufacturing in conjunction with Woolpert Engineering. R. Schmidt reported that there are 6 existing obsolete non-compliant electrical panels. These issues will be addressed soon.

#### **Administration Building:**

The ADA concrete is complete. The manufacturing of the handrails are in the process of being made. The ground floor painting is 90% complete. The advertisement for the cooling tower lining will be go out within the next month.

#### **Wood River Facility:**

A federal panel went out today. The panel was out most of the day. R. Schmidt reported that within the next month they will be preparing to go out for bid for the boiler holding tank repairs.

#### **ACM Update:**

The boiler room at Wood River is complete. The design on the 11 additional areas of concern are complete and the 3 bids were received this afternoon. This will all be reimbursable through the host fee fund.

### **REQUEST FOR USE OF COUNTY PROPERTY:**

Mandatory Arbitration has submitted their lease for the 2<sup>nd</sup> floor at the Wood River Facility. The lease is from July 1, 2018-June 30, 2019.

Mr. McRae moved, seconded by Mr. Wesley, to approve the request for use. **MOTION CARRIED.**

**INVOICES:**

Capital Project:	Admin building, Courthouse and Annex Remodel- (Paint and flooring for admin building HR office renovations and courthouse mechanical room)	\$3,079.58
Capital Project:	Building Repairs- (Emergency repairs to courthouse)	\$13,923.92
Capital Project:	Jail- (AAIC bidding and negotiations)	\$6,211.70
Capital Project:	Wood River Facility- (Boiler room abatement, oversight and air sampling)	\$153,440.00
Capital Outlay:	(County Board room chairs)	\$8,450.71

Mr. Jones moved, seconded by Mr. Malone, to approve the invoices as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Pollard, Malone, McRae, Wesley and Jones. NAYS: None.

**RESOLUTIONS:**

1. Resolution to Award Contract for Parking Lot Concrete Replacement and Repairs to the Madison County Administration Building Parking Lot.

Mr. Jones moved, seconded by Mr. Pollard, to approve the resolution as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Pollard, Malone, McRae, Wesley and Jones. NAYS: None.

2. Resolution to Renew Lawn Maintenance Services for Various County Facilities.

Mr. McRae moved, seconded by Mr. Pollard, to approve the resolution as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Pollard, Malone, McRae, Wesley and Jones. NAYS: None.

**PURCHASE REQUESTS:**

1. The request to purchase 41 replacement chairs for the county board room. Originally approved for purchase from Sams Club, quantity not available, alternatively purchased from Global Office Furniture for \$7,175.00.
2. The request to install conduit and wiring for the chord reels at EMA garage. The cost is \$5,575.00.
3. The request to replace plumbing materials at the basement in the courthouse. The cost is \$8,771.71.
4. A change order to the courthouse electrical upgrade. The new cost is \$12,935.00.

Mr. Pollard moved, seconded by Mr. McRae, to approve the purchases as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Pollard, Malone and McRae. NAYS: Jones and Wesley.

\*Jones and Wesley were a NAY vote only for the chair purchase\*

**NEW BUSINESS:**

R. Schmidt reported to the committee an update on the Freeman School roof replacement project. Education office is wanting to patch the roof. R. Schmidt believes that is not wise. He feels this is a temporary fix that will end up costing more down the road. He feels a new roof is needed.

R. Schmidt also informed the committee that the museum's 5 HVAC units are in need of repair. R. Schmidt recommends that the museum pays for the materials, the facilities staff would be able to put it in.

Next meeting will be on July 10<sup>th</sup> at 4:00 PM.

Mr. Jones moved, seconded by Mr. Malone, to adjourn the meeting. **MOTION CARRIED.**

/vlj