

## **FACILITIES MANAGEMENT COMMITTEE**

Monday, June 26, 2017

PRESENT: M. Madison, M. Walters, T. McRae, C. Jones, B. Malone, R. Wesley

ABSENT: J. Dodd, R. Pollard, A. Asadorian

OTHERS: R. Schmidt, K. Geschwend, D. Gray, A. Schoeberle, C. Ellis

Mr. Wesley moved, seconded by Mr. Malone, to approve the May meeting minutes. **MOTION CARRIED.**

### **PROJECT STATUS:**

#### **Criminal Justice Center:**

We are waiting on staff availability for the boiler replacement stock items to be installed.

#### **Jail:**

AAIC has about 90 days left to finish the plans. R. Schmidt submitted a spreadsheet outlining where we are at with the project. He has also received 2 engineering estimates for the sally port. R. Schmidt would like to get the plans ready for the base bid and send it out to see how accurate the engineer's estimate of 10.4 million is. R. Schmidt reported that next month he will have the full 100% cost and the cost estimates for each phase.

#### **EMA-Wood River:**

The cord reel has been ordered and the project will start on June 27<sup>th</sup>.

#### **Freeman School:**

Bids will be sent out separate for a new roof and tuckpoint bid. This project will be separated. The HVAC project is complete and working well.

#### **Administration Building:**

An ADA grant application was submitted through Lisa Mersinger in Community Development for the ramp project and concrete repairs.

#### **Administration Building:**

The tile floor repairs for the ground floor were bid out and awarded to Architectural Ceramics. They will start on Saturday afternoons to get it completed.

#### **Wood River Facility:**

The Child Advocacy Center is about 50% complete. We are waiting for the center to move around to start the next phase as well as waiting on IT on the coordination on the improvements.

**Wood River Facility:**

The carpet was ordered, we are waiting on staff availability.

No request for use of county property.

**INVOICES:**

Capital Project:	Child Advocacy Center Remodel-	\$19,629.72
	Emergency Building Repair-	\$13,499.44

Mr. Jones moved, seconded by Mr. McRae, to approve the invoices as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: Malone, Wesley, Walters, Jones and McRae. NAYS: None.

**PURCHASE REQUESTS:**

1. The request to conduct an asbestos survey at Wood River. The cost is \$7,000.00.
2. The request to purchase a work order system. The cost is \$8,940.00.
3. The request to replace the CJC fire alarm panel. The cost is \$10,820.00.

Mr. Walters moved, seconded by Mr. McRae, to approve the purchase requests as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Malone, Wesley, Walters, Jones and McRae. NAYS: None.

**NEW BUSINESS:**

The CJC rooftop replacement has been put on hold until we find out what we were doing with the chiller.

Facilities Department sent out a survey to each department regarding what the needs were for them. D. Gray went to the departments that had completed the survey and talked with them regarding the results. They found the biggest request from the departments were carpet cleaning or replacement. Painting and ceiling tile replacement were other concerns. R. Schmidt is planning on adding these projects into next year's budget.

R. Schmidt received a call from Metroplex Communications. This is the licensee of WBGZ in Alton. They asked if we were interested in renting out tower space on the repeater tower station 35 Kiowa Street in Edwardsville. They are wanting us to lease to them and see if we can come to an agreement on how much per month. They are thinking \$200-\$300 a month. Metroplex would pay for all the engineering and verify the equipment that would go on the tower and make sure it would not interfere with any other frequency. R. Schmidt will be gathering more information with Metroplex and will report back to the committee.

The next meeting will be on Monday, July 24, 2017 at 5:00 PM.

Mr. Wesley moved, seconded by Mr. Malone, to move into executive session to discuss appraisal of a building. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Malone, Wesley, Walters, Jones and McRae. NAYS: None.

Mr. Walters moved, seconded by Mr. McRae, to approve the contract with the City of Edwardsville on the Plum Street property. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Jones, Malone, Walters, Wesley, and McRae. NAYS: None.

Mr. McRae moved, seconded by Mr. Malone, to adjourn the meeting. **MOTION CARRIED.**

/vlj