

## **FACILITIES MANAGEMENT COMMITTEE**

Monday, August 21, 2017

PRESENT: M. Madison, R. Wesley, T. McRae, B. Malone, C. Jones

ABSENT: J. Dodd, A. Asadorian, R. Pollard

OTHERS: R. Schmidt, C. Ellis, L. Ciampoli, A. Schoeberle

### **PUBLIC COMMENT:**

A representative from 20<sup>th</sup> Century Fox addressed the committee requesting the use of the county property. The company is wanting to film a movie and use the outside of the courthouse.

### **PROJECT STATUS:**

#### **Key Project:**

R. Schmidt reported they are waiting on a ship date. The data entry is extensive due to all the keys.

#### **Jail:**

R. Schmidt talked to 3 different companies. Each company informed that this is a major ordeal to give a review to 60% completed plans already in place. One of the company's would send our plans to a place called B & F Technical out of Chicago. There they would do an overview look at them and look at the codes for the building. R. Schmidt found out that our building permit fee would pay for this. This would be about \$4000.00 for this review. T. McRae is interested in knowing how many jails AAIC have designed. \$131,809.00 plus the \$4000 for the building permit is what is left to proceed and finish the plans. R. Schmidt recommends not going with another company to move forward with the plans continue with AAIC. Discussion was held regarding the jail and the qualifications on the contractors that will eventually be involved.

#### **Freeman School:**

The bid documents are ready except for the instructions for the bidders. According to the lease agreement, Education is responsible for the cost of all improvements and maintenance. Facilities will help secure bids for them.

#### **Administration Building:**

The ADA ramp is ready for bidding. R. Schmidt will be meeting with L. Mersinger from Community Development regarding the grant that will cover up to \$50,000.00. The county will be responsible for anything over that cost.

#### **Wood River Facility:**

The Health Department is having the carpet replaced and offices are being painted.

**Wood River Facility:**

The 2<sup>nd</sup> interview room is being worked on right now at the Child Advocacy Center. The project is about 60-65% complete.

**Wood River Facility:**

The asbestos abatement survey to identify all the issues will be on August 22<sup>nd</sup>. Farmer Environmental was awarded the bid.

**CJC:**

The bid documents are ready except for the instructions to the bidder for the rooftop replacement.

R. Schmidt informed the committee that they are revising the Project Labor Agreements.

**REQUEST FOR USE OF COUNTY PROPERTY:**

20<sup>th</sup> Century Fox is asking for permission to film the movie The Empty Man. They are wanting to use the outside entrance and plaza of the courthouse. They will be filming overnight on August 31<sup>st</sup> into September 1<sup>st</sup> 10:00 PM-4:00 AM.

Mr. McRae moved, seconded by Mr. Wesley, to approve the request for use. **MOTION CARRIED.**

The Sheriff’s Department is requesting use of the large parking lot for their annual trunk or treat on October 28<sup>th</sup> from 6:00-8:00 PM. A helicopter will be landing in the parking lot as well.

Dr. Daiber is requesting the use of the administration building lobby to host a book signing on August 30<sup>th</sup> starting at 10:00 AM.

Mr. Wesley moved, seconded by Mr. McRae, to approve the request for use. **MOTION CARRIED.**

Mr. Wesley moved, seconded by Mr. Jones, to approve the July meeting minutes. **MOTION CARRIED.**

**INVOICES:**

Capital Project:	Administration Building, Courthouse, Annex Remodel-	\$3,912.00
	Child Advocacy Center Remodel-	\$1,139.26
	Emergency Building Repair-	\$7,093.70

Mr. McRae moved, seconded by Mr. Wesley, to approve the invoices as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Malone, Wesley, Jones, McRae and Madison. NAYS: None.

**NEW BUSINESS:**

The furniture out in the lobby needs to be replaced. It has not been budgeted for, the committee asked to get prices and they will go from there.

Discussion was held regarding changing the meeting day and time. The committee agreed to meet on the first Tuesday of the month starting at 4:00 PM.

Mr. Jones moved, seconded by Mr. Wesley to approve the move of the meeting. **MOTION CARRIED.**

Mr. Wesley moved, seconded by Mr. McRae, to adjourn the meeting. **MOTION CARRIED.**

/vlj