



Madison County Government
Facilities Management

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Kurt Prenzler, CPA
County Board Chairman

MEMO

To: *Members of the Buildings & Facilities Management Committee*

From: *Rob Schmidt, Director of Facilities*

Date: *Thursday, August 31, 2017*

Re: *Discussion Topics for the Tuesday 5, 2017 meeting at 4:00 pm
At the Administration Building, Room 145*

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1. Approval of the Monday, August 21, 2017 Committee Meeting Minutes.
 2. Project Status

Key Project – Update – **Shipping sept. 19th, 2017**
Jail – discussion - **AAIC Statement of Qualifications, B&F Technical Statement of Qualifications**
Freeman School New Roof – **Advertisement for Bid, Mandatory Pre-Bid Scheduled 9/12/17 at 10:00am**
Administration Building - ADA ramp project and concrete repairs – **Preparing bid Documents,**
Wood River, Health Department, Carpet replacement – **Complete**
Wood River Facility – Child Advocacy Center - **Proceeding**
Wood River Facility - Building Survey – **Underway**
CJC rooftop replacement – **Advertisement for Bid, Mandatory Pre-Bid Scheduled 9/12/17 at 1:00pm**
 4. Request for Use of County Property
 5. Approval of the Purchase Order Report, Purchase Requests, Invoices, & Resolutions

INVOICES:

Capital Project – Child Advocacy Center Remodel -

RESOLUTIONS:

PURCHASE REQUESTS:

Purchase Request for emergency repair to main breaker at the Criminal Justice Center

Purchase Request for emergency repair to Criminal Justice Center chiller compressor

Purchase Request for lawn care services at various county locations

6. New Business

Next meeting – October 3rd, 2017 at 4pm.