

## **FACILITIES MANAGEMENT COMMITTEE**

Tuesday, September 5, 2017

PRESENT: M. Madison, R. Pollard, C. Jones, B. Malone, A. Asadorian  
ABSENT: J. Dodd, T. McRae, M. Walters, R. Wesley  
OTHERS R. Schmidt, C. Ellis, K. Geschwend, E. Hiller, K. Prenzler, L. Ciampoli, Dr. Daiber

Mr. Malone moved, seconded by Mr. Jones, to approve the August meeting minutes. **MOTION CARRIED.**

### **PROJECT STATUS:**

#### **Key Project:**

The ship date will be September 19<sup>th</sup>, once it ships we will proceed with the project.

#### **Jail:**

R. Schmidt reviewed the qualifications of both AAIC and B & F Technical. Both have designed and architected jails and police stations and both firms are qualified. There will be a meeting on September 8<sup>th</sup> with AAIC and their new team to proceed on the plans to get to 100% and get the bid ready.

#### **Freeman School:**

There are improvements that need to be done at Freeman School, a roof replacement and tuck pointing project. The question is whose budget will this come from. Dr. Daiber addressed the committee in regards to the Freeman School and gave a background on the school and went over the contract. There could be some grant money available for this project. We will know more on how much the roof replacement will be next month.

#### **Administration Building:**

We are in the process of preparing a bid package together for the ADA ramp project.

#### **Wood River Facility:**

The Health Department carpet has been replaced and the area has been painted and they are now HIPPA compliant.

#### **Wood River Facility:**

The Child Advocacy Center project is still underway. To date we have spent \$35,284.00. R. Schmidt estimated about 5 weeks left of work.

#### **Wood River Facility:**

The asbestos survey has been started and underway.

**Criminal Justice Center:**

The advertisement for bid on the rooftop replacement is in the process. The mandatory pre bid will be on the September 12<sup>th</sup> and bids will be due on September 25<sup>th</sup>.

Mr. Asadorian moved, seconded by Mr. Malone, to approve the purchase order report as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Pollard, Jones, Malone, Asadorian and Madison. NAYS: None.

**INVOICES:**

Capital Project:	Child Advocacy Center Remodel-	\$5,239.57
	Emergency Building Repair-	\$0.00-Purchase and Refund

Mr. Asadorian moved, seconded by Mr. Jones, to approve the invoices as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Pollard, Jones, Malone, Asadorian and Madison. NAYS: None.

**PURCHASE REQUESTS:**

1. The request to do emergency repair to main breaker at the CJC. The cost is \$7,595.00.
2. The request to do emergency repair to CJC chiller compressor. The cost is \$10,950.00.
3. The request to purchase lawn services at various county locations. The cost is \$24,946.00.  
\*\*The cost is not to exceed this amount\*\*

Mr. Asadorian moved, seconded by Mr. Jones, to approve the invoices as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Pollard, Jones, Malone, Asadorian and Madison. NAYS: None.

**NEW BUSINESS:**

Next meeting is scheduled for October 3<sup>rd</sup> at 4:00 PM.

Discussion was held regarding the meeting times. It is hard for some members to get to the meetings with the day and time picked out.

R. Schmidt spoke briefly on the weatherization program out of community development. They are currently leasing a warehouse from America Central Port in Granite City. The cost is \$1000.00 currently. The landlord is talking about increasing the rent to \$2000.00 a month. R. Schmidt has been asked to look into finding somewhere else to lease or own. The committee discussed options.

Mr. Jones moved, seconded by Mr. Malone, to adjourn the meeting. **MOTION CARRIED.**

/vlj