



Madison County Government  
**Facilities Management**

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*Kurt Prenzler, CPA*  
County Board Chairman

**MEMO**

**To:** *Members of the Buildings & Facilities Management Committee*

**From:** *Rob Schmidt, Director of Facilities*

**Date:** *Thursday, September 28, 2017*

**Re:** *Discussion Topics for the Tuesday 3, 2017 meeting at 4:00 pm  
At the Administration Building, Room 145*

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1. Approval of the Tuesday, September 5, 2017 Committee Meeting Minutes.

2. Project Status

Key Project – Update – **Installation 75%**

Jail – discussion – **Architect is working on completion of bid Documents**

Freeman School New Roof – **Received Bids, 6 Bidders Low bid \$281,138.**

Administration Building - ADA ramp project and concrete repairs – **Bids due  
September 10, 2017**

Wood River, Health Department,

Wood River Facility – Child Advocacy Center – **Final Phase**

Wood River Facility - Building Survey – **Field Work Complete Awaiting Report**

CJC rooftop replacement – **Received Bids, 2 Bidders Low bid \$35,800 Compared to  
\$41,544**

4. Request for Use of County Property

Planning and Development requests permission to place 2 USAgain textile recycling containers on County property indefinitely. These would be recycling bins for used clothing.

SIUE School of Pharmacy requests the use of the Administration Building lobby for their citywide Blood Pressure Blitz during Friday, October 27th 11am-3pm. They would also like to set up a table at the Highway department on the same afternoon 2:30-3:30pm

Sons of the American Revolution will be holding their flag ceremony in the Courthouse lobby on Thursday, November 30<sup>th</sup> 2017

5. Approval of the Purchase Order Report, Purchase Requests, Invoices, & Resolutions

**INVOICES:**

Capital Project – Child Advocacy Center Remodel -

Capital Project – Administration Building, Courthouse, Annex remodel -

**RESOLUTIONS:**

Resolution to Award contract for Criminal Justice Center Rooftop Air Replacement

**PURCHASE REQUESTS:**

6. New Business

Next meeting – November 7<sup>th</sup>, 2017 at 4pm.