

FACILITIES MANAGEMENT COMMITTEE

Monday, October 16, 2017

PRESENT: M. Madison, R. Wesley, B. Malone, T. McRae, J. Dodd, C. Jones, R. Pollard

OTHERS: R. Schmidt, K. Geschwend, E. Hiller, D. Goodrich, A. Schoeberle

M. Madison announced that M. Walters and A. Asadorian are no longer on the committee.

Mr. Malone moved, seconded by Mr. Wesley, to approve the September meeting minutes. **MOTION CARRIED.**

PROJECT STATUS:

Key Project:

The contract is complete and the overall project is 90% complete. There were a few locks that needed special order because they were old, a purchase request will be presented later for \$15,351.60 to fulfill that order.

Jail:

R. Schmidt met with AAIC on an advertisement for bid that is going out. It will be asking for prequalification packets for the bidders for this project.

Freeman School:

Bids went out for a new roof. 6 bids came back with the low bid being at \$281,138.00. This will include some tuckpointing. The current lease states that education office is responsible for the maintenance of the building. This lease expired when the building was paid off. Money was not put into the buildings budget to do this project. R. Schmidt will sit down and talk to Dr. Daiber and see what they can agree on.

Admin Building:

The ADA ramp project and concrete repairs had 1 bidder at \$92,000.00, the alternate was \$27,000.00 and the grant is for \$50,000.00. R. Schmidt recommends going out for bid again.

Wood River Facility:

The renovations at the Child Advocacy Center are in the final phase. Hoping to have the project completed by next month and all within the budgeted amount.

Wood River Facility:

The building survey field work is complete and we are waiting on the report.

CJC:

2 bids were received and the low bidder was \$35,800.00. A resolution will be presented later in the meeting.

USE OF COUNTY PROPERTY:

The Planning and Development Committee is requesting to place recycling containers throughout the county.

SIUE School of Pharmacy is requesting use of Admin Building lobby for blood pressure monitoring on Friday, October 27th from 11-3pm. They also would like to use the highway department for the same use that afternoon from 2:30-3:30pm.

Sons of the American Revolution will be holding a flag ceremony in the courthouse lobby on Thursday, November 30th.

Mr. Jones moved, seconded by Mr. McRae, to approve the use of county property as presented.
MOTION CARRIED.

INVOICES:

Capital Project:	Admin Building, Courthouse, Annex remodel-	\$7,396.00
	Child Advocacy Center remodel-	\$8,204.24
	Emergency Building Repair-	\$43,856.00
	Jail-	\$17,096.70

Mr. McRae moved, seconded by Mr. Pollard, to approve the invoices as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Wesley, Malone, Pollard, McRae, Dodd and Jones. NAYS: None.

RESOLUTION:

1. Resolution to Award Contract for CJC Rooftop Air Replacement.

Mr. Wesley moved, seconded by Mr. Jones, to approve the resolution as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Wesley, Malone, Pollard, McRae, Dodd and Jones. NAYS: None.

PURCHASE REQUESTS:

1. The request to do emergency replacement to boiler tube at Wood River Facility. The cost is \$17,502.00.
2. The request to do emergency replacement to electrical panel at CJC. The cost is \$7,595.70.
*Originally approved for \$7,595.00 in September.
3. Change order to lock replacement project, this is additional hardware and labor. The cost is \$15,351.60.

Mr. Malone moved, seconded by Mr. McRae, to approve the purchases as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Wesley, Malone, Pollard, McRae, Dodd and Jones. NAYS: None.

NEW BUSINESS:

R. Schmidt informed the committee that he is sending his staff to a 2 hour training for asbestos awareness and would like to send one person to school for removal incidental asbestos issues. The cost to send entire staff is \$570.00 and the cost to send 1 employee to the class is \$210.00.

The committee would like to look into the county's bidding procedures and rules. There are not many bidders going out for bid on projects.

Weatherization program is in need of finding a building somewhere in the county to lease. The current location they are housed in, the lease has ended and the amount went up from \$1,000.00 to \$4,000.00 a month. The committee discussed and would like to keep looking in the county for another building that will accommodate the needs of weatherization.

The committee agreed to move the meeting date to the second Tuesday of every month.

Next meeting will be on Tuesday, November 7th at 4:00 PM.

Mr. Wesley moved, seconded by Mr. McRae, to adjourn the meeting. **MOTION CARRIED.**

/vlj