

FACILITIES MANAGEMENT COMMITTEE

Tuesday, October 8, 2019.

PRESENT: C. Jones, C. Hankins, B. Malone, D. Moore, T. McRae, R. Wesley, M. Madison, M. Parkinson, P. Chapman

ABSENT: None

OTHERS: C. Ellis, C. Ladd, L. Englemann, R. Schmidt, A. Schoeberle

The minutes from the September meeting were approved by all members present.

PUBLIC COMMENT:

Candace Ladd, President of the Madison County Historical Society, introduced herself to the committee and welcomed any questions. Ms. Ladd said the paint is current being stripped from the Museum bricks.

Lynn Engelman, Building Committee Chairperson for the Madison County Historical Society announced they will be having regular meetings to discuss plans regarding the Museum.

**M. Parkinson is now present.*

PROJECT STATUS:

Jail Remodel Project:

A walk-through of E Block is scheduled for October 15th with plans of turning it over to the Sheriff on October 18th. The project is 67% complete.

Courthouse/CJC/Courthouse:

Court Security has requested tree removal around the Courthouse and in areas around the ramp entrance of the Administration Building due to the trees blocking security cameras. They will be replaced with native plants that will not grow large enough to cause security concerns; the replacement plants will be paid for out of the Host Tipping Fee and the Facilities Department will be doing the removal.

The carpet and paint in the Circuit Clerk's Office is 95% complete.

All of the curtain walls have been caulked at the CJC along with various other projects completed with the rented lift. The window wells around the CJC have been a concern due to water entering the building through them. Mr. Schmidt said diverters have been installed to divert the water away from the building.

**P. Chapman is now present.*

Administration Building:

Alterations are being done to an office space acquired by the Public Defender's Office; doors have been added along with an 8ft wall.

Detention Center:

Advertisements have been sent for the new boilers and a mandatory pre bid will take place next week.

Wood River Facility:

Final preparations to the heating system have been completed. The boilers are ready to go but due to the astronomical increase in utilities, the boiler will not be turned on until the last minute; utilities go from \$300/month to approximately \$5,000/month.

ADA Update:

Funds (\$100,000.00) have been requested for FY2020 to work towards compliance.

There was brief discussion if there are any stock piled funds that can be used for ADA updates. Mr. Schmidt noted they have been working with Lisa Mersinger on grants. He also mentioned they received community funds to replace the ramp.

Animal Control Building:

The State passed a law requiring certain standards for kennel facilities; fully sprinkled, fully automated fire alarm system with an auto dialer or have 24 hour staff. The method selected was to install a fully automated alarm with an auto dialer which was designed in house; the materials cost \$4,500.

Work Order Update:

As of today, 85 work orders and 60 preventative maintenance work orders have been completed. There are still 73 outstanding orders.

REQUEST FOR USE OF COUNTY PROPERTY:

The Safety and Risk Department requests to use the Administration Building lobby to host a glucose and A1C clinic on November 6 from 8am-12pm.

The 911 department is asking for permission to land Air Evac helicopters at the Wood River Facility location for emergency efforts and training.

Mr. Parkinson moved, seconded by Mr. Hankins to approve the requests as presented. **MOTION CARRIED.**

INVOICES:

Capital Outlay	Computer and tools	\$1,839.99
Capital Project – Administration, Courthouse, Annex Remodel	Landscaping rock and paint	\$328.63
Capital Project Host Fee Reimbursement	Pipe insulation abatement at Wood River	\$1,130.00
Capital Project – Jail	Plocher and AAIC progress payment	\$185,070.53
Capital Project Wood River Facility	Pipe insulation install	\$1,980.00

Mr. Madison moved, seconded by Mr. Parkinson to approve the invoices as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Hankins, B. Malone, D. Moore, T. McRae, R. Wesley, M. Madison, M. Parkinson, P. Chapman NAYS: None.

Discussion took place regarding the new computer several of the Plocher invoices.

Mr. Madison moved, seconded by Mr. Hankins to approve the bills for the month. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Hankins, B. Malone, D. Moore, T. McRae, R. Wesley, M. Madison, M. Parkinson, P. Chapman NAYS: None.

PURCHASE REQUEST:

The following purchase request was presented:

1. Philips light bulbs for the Madison County Wood River Facility, CJC and Administration Buildings. **The cost is \$6,286.00.**

Mr. Hankins moved, seconded by Mr. McRae to approve the purchase request as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Hankins, B. Malone, D. Moore, T. McRae, R. Wesley, M. Madison, M. Parkinson, P. Chapman NAYS: None.

Mr. Madison moved, seconded by Mr. McRae to move into Executive Session to discuss Sale of Property 5 ILCS 120/2(c)(11). The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Hankins, B. Malone, D. Moore, T. McRae, R. Wesley, M. Madison, M. Parkinson, P. Chapman NAYS: None.

Next meeting is November 12, 2019 at 4pm.

Mr. Parkinson moved, seconded by Mr. Wesley to adjourn the meeting. **MOTION CARRIED.**

/mds