

## **BUILDINGS & FACILITIES MANAGEMENT COMMITTEE**

Tuesday, November 10, 2020

**PRESENT:** M. Madison, D. Moore, C. Hankins, B. Malone, R. Wesley, T. McRae, P. Chapman  
**ABSENT:** M. Parkinson  
**OTHERS:** K. Geschwend, B. Cooper

The minutes from the October meeting were approved by all members present.

### **PUBLIC COMMENT:**

Committee members along with Bruce Cooper acknowledged outgoing board members and congratulated Tom McRae as the incoming Circuit Clerk.

### **PROJECT STATUS:**

#### **Jail Remodel Project:**

C-Block is 91% complete and is on schedule to be completed at the end of the month.

#### **Courthouse/CJC:**

Once the VAC's project is complete, fresh carpet and paint will be done on the 4<sup>th</sup> floor of the courthouse. Removal of the rolling file cabinet systems in the basement of the courthouse will begin and will be replaced with fire proof cabinets.

#### **Administration Building:**

The VAC remodel is close to completion. The main lobby entrance for the Administration Building is due for replacement; pricing is being gathered and is believed to be reimbursed through covid money. The new entrance will be touch-free. The rear entrance will receive new motion sensors to replace the push pedals.

#### **Wood River Facility:**

There was a heater leak which buckled the flooring in the EMA conference room; the flooring is being replaced. The boilers were also turned on and are doing well.

#### **Detention Center:**

Both boilers have been started and are running well. A checklist is being worked on for the state inspection scheduled for next month.

#### **COVID-19/ADA Update:**

Daily cleanings continue; employees have come to work after contracting covid. Also, more covid shields have been made for the contact tracers.

#### **Work Order Update:**

Over 84 regular work orders have been completed along with over 50 preventative maintenance work orders.

**REQUEST FOR USE OF COUNTY PROPERTY:**

None.

**INVOICES:**

The following invoices were presented and discussed:

Capital Project – Admin, Courthouse, & Annex - \$1,393.87  
Capital Project – Detention Home - \$1,011.79  
Capital Project – Emergency Building Repair - \$2,093.22  
Capital Project – Jail - \$200,748.75  
Capital Project – Veterans - \$2,101.95

Mr. Wesley moved, seconded by Mr. Moore to approve the invoices as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: D. Moore, C. Hankins, B. Malone, R. Wesley, T. McRae, P. Chapman NAYS: None. **MOTION CARRIED.**

Mr. Wesley moved, seconded by Mr. Moore to approve the bills for the month. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: D. Moore, C. Hankins, B. Malone, R. Wesley, T. McRae, P. Chapman NAYS: None. **MOTION CARRIED.**

**RESOLUTIONS:**

The following resolution was presented and discussed:

1. 2021 Holiday Resolution.

Mr. McRae moved, seconded by Mr. Wesley to approve the resolution as presented. **MOTION CARRIED.**

**PURCHASE REQUESTS:**

None.

**UNFINISHED BUSINESS:**

P. Chapman gave a brief update on the Wood River Facility and Annex Building. Mr. Chapman said after a cost evaluation was conducted, it would cost approximately \$3M to remodel the Annex Building.

**NEW BUSINESS:**

None.

The next meeting will be December 8, 2020 @ 4pm.

Mr. Chapman moved, seconded by Mr. Moore to adjourn the meeting. **MOTION CARRIED.**

/mds