

FACILITIES MANAGEMENT COMMITTEE

Tuesday, December 10, 2019

PRESENT: C. Jones, R. Wesley, B. Malone, C. Hankins, T. McRae, P. Chapman

ABSENT: M. Parkinson, M. Madison, D. Moore

OTHERS: B. Cooper, T. Corona, R. Schmidt, A. Schoeberle

The minutes from the November meeting were approved by all members present.

PROJECT STATUS:

Jail Remodel Project:

The project is ahead of schedule and is 70% complete.

Courthouse/CJC:

The stair tread and riser project is ongoing. Facilities is preparing for a courtroom shutdown for 1 month in January to replace carpet in the main courtroom; the Chief Judge's Office is paying for the carpet.

Administration Building:

The storage/lactation room is half way complete in the cafeteria. The project should be finished before Christmas.

Detention Center:

The new boiler is ordered and the new cooler is installed. The facilities staff will be installing the boiler.

Wood River Facility:

Upcoming ACM removal and floor replacement project. The project will start on January 20th and has a 4 week duration. The funds will be requested out of the Wood River Capital Project Fund to be reimbursed to the Host Tipping Fee.

Discussion was held regarding the Host Tipping Fee and re-appropriations. There was also an inquiry if the Host Tipping Fee would be appropriate to use at the Annex Building for Asbestos removal.

ADA Update:

A January meeting is scheduled to present redesigned counters; \$100,000 has been budgeted for this and is top priority.

Animal Control Building:

The fire alarm system install is 80% complete.

Work Order Update:

As of 12/9/2019 - completed since last month - 79 work orders and 43 preventative maintenance work orders. There are 137 work orders outstanding.

REQUEST FOR USE OF COUNTY PROPERTY:

The food service, A Quick Bite, requests to use the cafeteria in the Administration Building January 10th at 3pm for a brief memorial in remembrance of their Manager who passed unexpectedly.

Mr. Wesley moved, seconded by Mr. Hankins to approve the request as presented. **MOTION CARRIED.**

INVOICES:

Capital Project – Animal Control	Fire alarm project supplies	\$141.70
Capital Project - Administration, Courthouse, Annex Remodel	Lactation room construction supplies	\$538.79
Capital Project – Criminal Justice Center	Probation offices construction supplies	\$340.55
Capital Project – Detention Home	Freezer parts	\$630.08
Capital Project – Jail	Progress payment	\$208,515.51
Capital Outlay	Chain saw and tools	\$394.01

Mr. Hankins moved, seconded by Mr. Wesley to approve the invoices as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Wesley, B. Malone, C. Hankins, T. McRae, P. Chapman NAYS: None. **MOTION CARRIED.**

Mr. Chapman moved, seconded by Mr. McRae to approve the bills for the month. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Wesley, B. Malone, C. Hankins, T. McRae, P. Chapman NAYS: None. **MOTION CARRIED.**

PURCHASE REQUESTS:

The following purchase requests were presented:

1. Asbestos abatement of the flooring in the WIC area of the Madison County Health Department. The cost is \$29,900.00.

Mr. Hankins moved, seconded by Mr. Chapman to approve the Purchase Request as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Wesley, B. Malone, C. Hankins, T. McRae, P. Chapman NAYS: None. **MOTION CARRIED.**

2. One (1) new model year 2020 Ford F-150 pick-up truck, replacement vehicle. The cost is \$28,603.00.

Mr. Hankins moved, seconded by Mr. McRae to approve the Purchase Request as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Wesley, B. Malone, C. Hankins, T. McRae, P. Chapman NAYS: None. **MOTION CARRIED.**

The next meeting is January 7, 2020 at 4pm.

Mr. Wesley moved, seconded by Mr. Hankins to adjourn the meeting. **MOTION CARRIED.**

/mds