

FACILITIES MANAGEMENT COMMITTEE

Tuesday, December 12, 2017

PRESENT: R. Wesley, R. Pollard, B. Malone, C. Jones

ABSENT: J. Dodd, T. McRae, M. Madison

OTHERS: B. Rizzi, B. Cooper, Dr. Daiber, K. Prenzler, A. Schoeberle, C. Ellis, E. Hiller, R. Schmidt

Mr. Malone moved, seconded by Mr. Jones, to approve the November minutes as presented.

MOTION CARRIED.

PROJECT STATUS:

Jail Remodel Project:

10 pre-qualification packets have been received and are now being reviewed by AAIC. The general contractors that have submitted have great reputations and credentials.

Jail:

R. Schmidt reported that he talked with a company who gave him two options on removing the tank. The first proposal cost is \$13,743.89 with \$11,343.89 refundable. The other proposal cost is \$11,283.89 with only \$4,460.00 refundable. There is a tank that is leaking. Once tank is removed, a replacement tank will have to be put in. R. Schmidt would like to get a service contract on the generator.

Courthouse:

There was a survey for asbestos containing material. There were some spots found in the basement that needs routine maintenance and cleaning. In the courthouse it was found in the mechanical rooms in the pipe installation. The cost for clean-up would be about \$2,800.00.

Administration Building:

The purchasing department, mailroom and Facilities Department will be relocating to for HR improvements. \$30,000.00 has been budgeted for this project.

Wood River:

The new boiler tubes have been installed. With the removal of the calcium they found that the holding tank is rusted through. Prices are being looked for a replacement tank.

Wood River:

The Child Advocacy Center renovations are complete other than some additional carpeting. The project came in \$8,714.70 under budget as of to date.

Wood River:

The ACM building survey is complete. 12 areas were identified including the boiler room that are in need of attention. The cost design for the boiler room is \$4,500.00 and the cost design for the 11 other areas was \$4,800.00.

CJC:

The rooftop replacement contract was issued to Kane Mechanical.

CJC:

The boiler replacement is complete.

Detention Home:

A full building survey will be conducted in the near future.

REQUEST FOR USE OF COUNTY PROPERTY:

Veteran's Assistance is requesting the use of the county board room for their 2018 meeting dates on March 15, June 21, September 20, December 20.

Mr. Jones moved, seconded by Mr. Malone, to approve the request as presented. **MOTION CARRIED.**

Mr. Jones moved, seconded by Mr. Malone, to approve the bills for the month. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Wesley, Pollard, Malone and Jones. NAYS: NONE.

INVOICES:

Capital Project:	Child Advocacy Remodel-	\$570.95
	Criminal Justice Center-	\$2,654.01
	Emergency Building Repair-	\$15,351.60
	Jail:	\$29,320.00

PURCHASE REQUEST:

1. The request to purchase a 2005 Chevy Truck and a 1997 Dodge Van from Community Development. The total cost is \$6,000.00.

Mr. Pollard moved, seconded by Mr. Jones, to approve the invoices and purchase request as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Wesley, Pollard, Malone and Jones. NAYS: NONE.

RESOLUTIONS:

1. 2018 Holiday Schedule Resolution.
2. Resolution to Renew Annual Janitorial Services Contract for Designated Madison County Facilities.
3. Resolution Authorizing an Intergovernmental Agreement between Madison County and the Regional Office of Education Pertaining to the Transfer of Excess Property.

Discussion was held among the committee and Dr. Daiber regarding the transfer of property resolution.

Mr. Jones moved, seconded by Mr. Pollard, to approve the resolutions as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Jones, Malone, Pollard and Wesley. NAYS: None.

Next meeting will be on January 9, 2018 at 4:00.

Mr. Malone moved, seconded by Mr. Jones, to adjourn the meeting. **MOTION CARRIED.**

/vlj