

BUILDINGS & FACILITIES MANAGEMENT COMMITTEE

Tuesday, February 11, 2020

PRESENT: C. Jones, M. Parkinson, R. Wesley, B. Malone, T. McRae, D. Moore, C. Hankins, M. Madison
ABSENT: P. Chapman
OTHERS: K. Geschwend, A. Schoeberle

The minutes from the January meeting were approved by all members present.

PROJECT STATUS:

Jail Remodel Project:

Currently, work is being done in F1 and F2 and the project is 76% complete.

Courthouse/CJC:

Pricing for sliding window replacements on the 1st floor at the CJC is being received; the windows are original to building and are leaking.

Administration Building:

The bid for the cooling tower has been received and is on the agenda as a purchase resolution. The landscaping project is ongoing and Mr. Geschwend provided a document giving an overview which is ready to send out for bid requests. Furthermore, pricing is being received for replacement windows that have broken seals and window stops on the 4th floor (above the States Attorney's Office). Also, the freezer in the cafeteria went down; bids and the request for purchase are provided. Mr. Geschwend stated this is an emergency and the freezer has been ordered and should be here on Friday.

Detention Center:

The plan is progressing on the remodel. The Facilities Department is working on the boiler replacement plan as well as the air handlers and are also working on fire alarm upgrade proposals.

Wood River Facility:

The asbestos portion of the ACM project is complete. The flooring and build back is under way; the flooring bids and request for purchase are provided. The minor project for the CAC is almost complete.

ADA Update:

The baby changing stations are in and will be installed soon.

Work Order Update:

141 work orders and 59 preventative maintenance work orders completed this month.

REQUEST FOR USE OF COUNTY PROPERTY:

The Circuit Court requests the use of the Administration Building lobby for a Veterans Clinic Event providing free legal help to veterans. Event is scheduled for Wednesday, February 12 at 1pm to 4pm.

Madison County Museum requests the use of the Administration Building lobby for a six week exhibit supplied by Smithsonian Institute’s 2021 traveling “Museums on Main Street”. The exhibit will feature “Voices and Votes: Democracy in America”. They have asked for 3 different time slots in the event scheduling conflicts occur. Priority: July 24-Sept 4, 2021. Secondary: Sept 11-Oct 23, 2021. Tertiary: June 5-July 17, 2021.

Mr. Hankins moved, seconded by Mr. Wesley to approve the requests as presented. **MOTION CARRIED.**

Mr. Madison moved, seconded by Mr. Moore to approve the bills for the month. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: M. Parkinson, R. Wesley, B. Malone, T. McRae, D. Moore, C. Hankins, M. Madison NAYS: None. **MOTION CARRIED.**

INVOICES:

The following invoices were presented:

- | | |
|--|--------------|
| 1. Capital Project - Administration, Courthouse, Annex Remodel | \$1,408.59 |
| 2. Capital Project – Criminal Justice Center | \$96.00 |
| 3. Capital Project – Emergency Building Repairs | \$14,229.30 |
| 4. Capital Project – Host Fee Reimbursement | \$260.00 |
| 5. Capital Project – Jail | \$118,428.94 |
| 6. Capital Project – Wood River Facility | \$32,627.74 |

Mr. Madison moved, seconded by Mr. Malone to approve the invoices as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: M. Parkinson, R. Wesley, B. Malone, T. McRae, D. Moore, C. Hankins, M. Madison NAYS: None. **MOTION CARRIED.**

PURCHASE RESOLUTIONS:

The following resolutions were presented:

1. Resolution to Purchase Replacement Cooling Towers for the Administration Building. The cost is \$189,500.00.

Discussion was held regarding the bidders and the bidding process.

Mr. McRae moved, seconded by Mr. Hankins to approve the purchase resolution as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: M. Parkinson, R. Wesley, B. Malone, T. McRae, D. Moore, C. Hankins, M. Madison NAYS: None. **MOTION CARRIED.**

PURCHASE REQUESTS:

The following purchase requests were presented:

1. Emergency Repair of Elevator in Administration Building. The cost is \$7,800.00.
2. Emergency Repair of Sally Port Door. The cost is \$6,429.30.
3. Flooring and Install for Various Areas at the Madison County Wood River Facility. The cost is \$15,225.00.
4. True-49-HC Reach in Freezer for the Cafeteria. The cost is \$5,199.00

Mr. Parkinson moved, seconded by Mr. Madison to approve the purchase requests as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: M. Parkinson, R. Wesley, B. Malone, T. McRae, D. Moore, C. Hankins, M. Madison NAYS: None. **MOTION CARRIED.**

NEW BUSINESS:

None.

The next meeting will be March 10, 2020 at 4pm.

Mr. Parkinson moved, seconded by Mr. Wesley to adjourn the meeting. **MOTION CARRIED.**

/mds