

## **FACILITIES MANAGEMENT COMMITTEE**

Tuesday, February 12, 2019

PRESENT: C. Jones, T. McRae, M. Parkinson, M. Madison, C. Hankins, P. Chapman, R. Wesley, B. Malone, D. Moore  
ABSENT: None  
OTHERS: R. Schmidt, E. Hiller, J. Lakin, J. Rizzi, A. Schoeberle, S. Cousins

Mr. Madison moved, seconded by Mr. Parkinson, to approve the January meeting minutes.

**MOTION CARRIED.**

### **PROJECT STATUS:**

#### **Jail Remodel Project:**

As of the last pay request, the jail remodel is 44% complete. R. Schmidt reported that progress will start to slow down as they move into other areas of the jail. He said that 3 bids were received for 27 days of catering services and will end up saving \$64,000 with the new cost being \$15,925.00. Mr. Schmidt said a make shift kitchen will be designed and everything has been approved per health code. Mr. Schmidt noted that most of the current kitchen equipment no longer works and wishes to use the savings to replace needed appliances. There was discussion among the Committee on what appliances may be needed, changes in future caloric guidelines and whether or not there needs to be redundancy in certain equipment. Mr. Schmidt plans to meet with the kitchen staff to get an idea what is needed.

#### **Courthouse:**

The carpet and paint projects continue for the Circuit Clerks Office as well as wall repair and patching. Mr. Schmidt said that the Circuit Clerk has purchased all the flooring material and the Facilities Department is providing the labor.

#### **Administration Building:**

Mr. Schmidt said there has been a couple elevator issues that have been resolved. He also said that due to inclement weather, there has been some over time.

Mr. Chapman stated that the Admin building has a great deal of wasted space. Mr. Chapman along with R. Schmidt took a tour and got a feel for the building that there is a great deal of wasted space. Mr. Chapman believes the Hillsboro building would be a great building to rehab since preliminary estimates show it would take approximately 2 million dollars to repair resulting in a 5-6 million dollar building.

#### **Wood River Facility:**

A partial power outage that has affected the morgue and large storage room are due to a Federal Pacific panel that went bad. There is an Emergency Repair estimate of \$2,200 not to exceed. Ameren will be taking electrical service down and will be replacing the panel.

There was discussion on if a partial tear down is possible.

Mr. Chapman stated that he believed the retention of the Wood River building would be a mistake. He said that repair of this building would cost approximately 20 million dollars and afterwards we would have a 1 million dollar building.

**Comprehensive Plan:**

The committee members weighed the differences in having a public meeting and forming a subcommittee to further discuss a comprehensive plan in depth. Mr. Schmidt said he has been in contact with the Wood River Mayor who has provided several vacant locations as an option for office space. He said he has also been in contact with Probation; he envisions moving Probation to the Annex and moving Community Development to the Administration Building. Mr. Schmidt goes on to talk about several offices having wasted space.

Mr. Hankins and Mr. Chapman were selected for a special committee to explore preliminary ideas on building usage, space efficiency and which buildings will be kept.

**REQUEST FOR USE OF COUNTY PROPERTY:**

Madison County Mental Health Board on behalf of the Prevent Child Abuse Month Committee requests the use of the Administration Building lobby April 5, 2019 for National Child Abuse Awareness month promotion event. The event will take place from 9am to 12pm.

Mr. Parkinson moved, seconded by Mr. Wesley, to approve the request as presented. **MOTION CARRIED.**

**INVOICES:**

Capital Outlay:	Various tools and ladders-	\$2,792.19
Capital Project:	Child Advocacy Remodel-	\$734.10
	(outstanding invoice from last year's remodel)	
Capital Project:	Jail-	\$687,527.27
	(progress payments to Plocher, AAIC)	

Mr. Madison moved, seconded by Mr. Parkinson, to approve the invoices as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: T. McRae, M. Parkinson, M. Madison, C. Hankins, P. Chapman, R. Wesley, B. Malone, D. Moore NAYS: None.

**PURCHASE REQUESTS:**

The following purchase requests were presented:

1. The request to purchase (2) Equal2 new Cisco Catalyst switches. The cost is \$5,700.
2. The request to purchase food service for Madison County Jail during kitchen renovation. The cost is \$15,925.00.

Mr. Madison moved, seconded by Mr. Parkinson, to approve the purchases as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: T. McRae, M. Parkinson, M. Madison, C. Hankins, P. Chapman, R. Wesley, B. Malone, D. Moore NAYS:

**NEW BUSINESS:**

R. Schmidt read the report from the 1st Advisory Committee meeting regarding the upcoming ADA project. There was brief discussion among committee members on what is required and how some things

have a new standard. Several members noted that they feel this project should wait until the 2020 consolidation takes place with the County Clerk.

Mr. Schmidt has received 3 bids for lawn maintenance and will be reviewing those numbers. He mentions future landscaping projects will be taking place and will be sending out bids. Mr. Schmidt said they have received help from the Union to get mechanics back to maintenance work rather than mowing grass. Currently there are 183 work orders in the log which has decreased significantly from the 350+ orders.

Mr. Schmidt held an information only discussion on the gun range. He said this will prove as a training/qualification facility and offered to send the committee a video to get a better understanding on the use of the barricades. Sheriff Lakin spoke on the gun range and insisted the updates will enhance training to not only make it more realistic, but safer. The range is budgeted from 2 places; Capital and Drug Forfeiture funds.

An update on the Annex Building exterior stairs was given and received 1 bid. The bid was from Federal Steel for \$20,314.00. Mr. Schmidt called multiple contractors but the project was either too small or too large for them. The project was originally presented under Emergency Repairs. There was discussion on the bid price.

Mr. Schmidt met with Good Energy, a supplier, for electric/gas and determined the County is paying approximately \$84,091 more than what they should be paying. He said an appointment with a consultant from MidAmerican Energy has been scheduled to explain the County's current rate and is said to have an incentive to work with the County since the current contract is close to expiring. There was discussion entertaining the idea of having departments be responsible for their own utilities.

Next meeting – March 12, 2019 at 4pm

Mr. Madison moved, seconded by Mr. Wesley, to adjourn the meeting. **MOTION CARRIED.**

/mds