

## **BUILDINGS & FACILITIES MANAGEMENT COMMITTEE**

Tuesday, February 9, 2021

**PRESENT:** M. Madison, C. Hankins, M. King, S. Pace, B. Malone, M. Walters, B. Ross  
**ABSENT:** None  
**OTHERS:** E. Koski, J. Thompson, C. Milton, A. Schoeberle, K. Geschwend, B. Cooper, R. Henke

All members present approved the minutes from the January 2021 meeting.

### **PUBLIC COMMENT:**

None.

### **PROJECT STATUS:**

#### **Jail Remodel:**

D Block has been completed and turned back over to the jail.

#### **Courthouse/CJC:**

Flooring replacement is scheduled to begin in the Jury Assembly Room in 2 weeks, the abatement project is complete, and file records storage reorganization is currently in process.

#### **Administration Building:**

An emergency building repair was made to a 2" waste line in the County Clerk's Office.

#### **Wood River:**

No update.

#### **Detention Center:**

I.T. will be installing 15 new security cameras. The project is expected to take 6 weeks. There was brief discussion on wired vs wireless cameras.

#### **Covid 19/ADA:**

The covid 19 cleaning and sanitizing continues. The Facilities Staff is assisting the Health Department with setting up vaccination clinics at the Gateway Convention Center and Lewis and Clark Community College.

#### **Work Orders:**

57 work orders have been completed. Facilities is working with I.T. on creating a new work order system.

### **REQUEST FOR USE OF COUNTY PROPERTY:**

The following Request for Use of County Property was previously approved but is being amended due to date complications from Covid; the new dates are July 17<sup>th</sup> through August 21<sup>st</sup>.

*Madison County Museum requests the use of the Administration Building lobby for a six-week exhibit supplied by Smithsonian Institute's 2021 traveling "Museums on Main Street". The exhibit will feature "Voices and Votes: Democracy in America". They have asked for 3 different time slots in the event scheduling conflicts occur.*

*Priority : July 24 – Sept 4, 2021. Secondary: Sept 11 – Oct 23, 2021. Teritary: June 5 – July 17, 2021.*

The committee would like to revisit this request later, if needed.

Mr. Walters moved, seconded by Ms. Pace to approve the Request for use of County Property. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Hankins, M. King, S. Pace, B. Malone, M. Walters, B. Ross NAYS: None. **MOTION CARRIED.**

### **INVOICES:**

The following invoices were presented and discussed:

Capital Project – Host Fee Reimbursement - \$3,070.00

Capital Project – Jail - \$359,378.00

Capital Project – Veterans - \$1,151.35

Mr. Walters moved, seconded by Ms. Pace to approve the Invoices as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Hankins, M. King, S. Pace, B. Malone, M. Walters, B. Ross NAYS: None. **MOTION CARRIED.**

Mr. Walters moved, seconded by Ms. Pace to approve the bills as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Hankins, M. King, S. Pace, B. Malone, M. Walters, B. Ross NAYS: None. **MOTION CARRIED.**

### **PURCHASE RESOLUTIONS:**

None.

### **PURCHASE REQUESTS:**

None.

### **UNFINISHED BUSINESS:**

The committee members will be coordinating a date and time to take a tour of the Madison County Facilities.

### **NEW BUSINESS:**

None.

Mr. King moved, seconded by Mr. Walters to adjourn the meeting. **MOTION CARRIED.**

The next meeting will be March 9, 2021 @ 4pm.

/mds