

BUILDINGS & FACILITIES MANAGEMENT COMMITTEE

Tuesday, March 9, 2021

PRESENT: M. Madison, M. King, C. Hankins, B. Malone, S. Pace, M. Walters, B. Ross
ABSENT: None.
OTHERS: M. Bold, E. Koski, K. Geschwend, D. Ming-Mendoza, S. Adler, J. Thompson, T. McRae, R. Wesley, A. Schoeberle, A. Carruthers

All members present approved the minutes from the February 2021 meeting.

PUBLIC COMMENT:

1 public comment was received and placed on file in the County Clerk's Office.

Mr. Michael Bold was introduced as the new Director of Facilities.

PROJECT STATUS:

Jail Remodel:

As of February 19th, all cell blocks have been turned back over to the Sheriff's Department. The Sheriff's Office has started to transfer the inmates back to the county jail that have been held in Alton. The jail remodel punch list walkthrough is being scheduled and a budget review of the project is taking place, which appears to still be under the original resolution amount. Mr. Bold spoke about an upcoming generator resolution and shared an occurrence that involved the jail being without power for several hours. Mr. Bold goes on to talk about the area of refuge wall, which will be an addition of a wall in the old rec yard and a secondary access point for Facilities staff to safely access the HVAC; the area of refuge can also be used for storage. The purchase of a man lift was discussed.

*B. Ross entered the meeting.

Courthouse/CJC:

The Courthouse reopened on March 1st and the Facilities Department installed additional plexiglass and social distancing signage.

Administration Building:

The VAC remodel/buildout is complete, Cat5 cable is being ran for the State's Attorney's Office, and new paint is going in the Public Defender's Office and IT Department.

Wood River:

The Facilities Department continues to assist the Health Department with vaccination sites. It was noted a new freezer was installed for the Pfizer vaccine that is able to keep temperature at -70 degrees Celsius. Mr. Geschwend briefly spoke about how the freezer's temperature is being monitored.

Detention Center:

15 new cameras along with wiring is being installed.

Covid 19/ADA:

The covid 19 cleaning and sanitation continues daily. The Facilities staff has also installed plexiglass and signage as requested.

Work Orders:

74 work orders have been completed from February 1st to March 9th.

REQUEST FOR USE OF COUNTY PROPERTY:

The following requests were submitted and discussed:

1. The Land of Goshen 2021 Market Season requests permission every Saturday to use:
 - The south plaza of the Courthouse as a stage for our musicians/entertainers.
 - The Courthouse electrical outlet located on the east side of the courthouse for the entertainer's PA systems.
 - The southeast corner of the Courthouse property for our sign from Monday, May 3rd, to be removed by October 17th by 9:00am.
 - The county parking lot on 2nd street for vendor and customer car parking.
2. The Child Advocacy Center requests the use of the Administration Building Lobby for their annual Child Abuse Awareness Kickoff event. This year there will only be 5-6 speakers and the media due to Covid. No resource tables will be set up as in the past. This would take place on April 8, 2021 at 10am.

Mr. Walters moved, seconded by Mr. Ross to approve the requests as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: M. King, C. Hankins, B. Malone, S. Pace, M. Walters, B. Ross NAYS: None. **MOTION CARRIED.**

INVOICES:

The following invoices were submitted and discussed:

Capital Project – Emergency Building Repair - \$537.28
Capital Project – Jail Renovation - \$122,758.17
Capital Project – Veterans - \$548.20

Mr. Walters moved, seconded by Mr. Ross to approve the invoices as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: M. King, C. Hankins, B. Malone, S. Pace, M. Walters, B. Ross NAYS: None. **MOTION CARRIED.**

PURCHASE RESOLUTIONS:

None.

PURCHASE REQUESTS:

The following purchase requests were submitted and discussed:

1. Jail Renovation Change Order – Construction of Storage Area/Access Chase. The cost is \$34,800.00.
2. Jail Renovation – Jail Kitchen Equipment. The cost is \$28,457.00.
3. Lawn Care Services – Various County Properties for 2021 Mowing Season. The cost is \$27,529.43.
4. Landscaping for Admin and Courthouse. The cost is \$7,441.00.
5. Used Man Lift. The cost is \$6,909.98.

Mr. Walters moved, seconded by Mr. Ross to approve the purchase requests as presented.. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: M. King, C. Hankins, B. Malone, S. Pace, M. Walters, B. Ross NAYS: None. **MOTION CARRIED.**

Mr. Walters moved, seconded by Mr. Ross to approve the bills for the month. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: M. King, C. Hankins, B. Malone, S. Pace, M. Walters, B. Ross NAYS: None. **MOTION CARRIED.**

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

The next meeting will be April 13, 2021 at 4pm.

T. McRae mentioned they opened up a new counter in the Circuit Clerk's Office and thanked the Facilities Management Department for installing additional plexiglass shields and signage.

Mr. Walters moved, seconded by Ms. Pace to adjourn the meeting. **MOTION CARRIED.**

/mds