

## **BUILDINGS & FACILITIES MANAGEMENT COMMITTEE**

Tuesday, April 7, 2020

*The meeting was held via conference call; members of the public who utilized the public call-in line will not be listed in attendance.*

**PRESENT:** C. Jones, C. Hankins, M. Madison, R. Wesley, B. Malone, P. Chapman, T. McRae,  
D. Moore  
**ABSENT:** M. Parkinson  
**OTHERS:** R. Henke, R. Schmidt

The minutes from the March meeting were approved by all members present.

### **PUBLIC COMMENT:**

None.

### **PROJECT STATUS:**

#### **Jail Remodel Project:**

The jail project is progressing; R. Schmidt said they have a full crew working and are abiding by all of Captain Marconi's requests.

The project is still on schedule to be completed in March of 2021 however due to being ahead of schedule, finishing by the end of 2020 is possible.

T. McRae asked if there was a way to optimize the project schedule since jail numbers are down at the moment. R. Schmidt said he would talk to the Sheriff and Captain Marconi but knows a cell block is being held unused as a contingency plan if a COVID-19 case occurs.

R. Schmidt said they constructed some specialized carts for the jail if a COVID-19 case arises.

#### **Courthouse/CJC:**

The Facilities Department staff has started the bathroom tile at the Courthouse and the CJC window project that was previously approved as started.

#### **Administration Building:**

The Facilities Department staff is all working and are busy cleaning and completing preventative maintenance so once normalcy returns, they will be able to meet the needs of the departments.

#### **Detention Center:**

None.

#### **ADA Update:**

The ADA counter project has not been started yet; they have been working with AAIC with plans to start next week. The baby-changing stations are being installed throughout the county; 26 of the 38 are finished.

**Work Order Update:**

The work orders continue.

**REQUEST FOR USE OF COUNTY PROPERTY:**

None.

**INVOICES:**

The following invoices were presented:

1. Capital Project
  - a. Administration Building, Courthouse & Annex - \$320.00
2. Capital Project
  - a. Emergency Building Repairs - \$1,144.49
3. Capital Project
  - a. Jail - \$188,041.46
4. Capital Project
  - a. Wood River Facility - \$5,370.46

Mr. Wesley moved, seconded by Mr. Madison to approve the invoices as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Hankins, M. Madison, R. Wesley, B. Malone, P. Chapman, T. McRae, D. Moore NAYS: None. **MOTION CARRIED.**

Mr. Wesley moved, seconded by Mr. Madison to approve the bills for the month. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Hankins, M. Madison, R. Wesley, B. Malone, P. Chapman, T. McRae, D. Moore NAYS: None. **MOTION CARRIED.**

**PURCHASE REQUESTS:**

The following purchase request was presented:

1. Boiler Removal at the Madison County Detention Home. The cost is \$11,880.00.

Mr. Hankins moved, seconded by Mr. Madison to approve the purchase request as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Hankins, M. Madison, R. Wesley, B. Malone, P. Chapman, T. McRae, D. Moore NAYS: None. **MOTION CARRIED.**

**NEW BUSINESS:**

T. McRae asked if the population at the Detention Center has gone down. P. Chapman said the population has been down for the last 2 months; he recalled from the Judiciary meeting that the highest was 30, average was 24 with 7 of those being from outside of the county and 9 females.

The next meeting will be May 12, 2020 at 4pm.

Mr. Madison moved, seconded by Mr. Wesley to adjourn the meeting. **MOTION CARRIED.**

/mds