

BUILDINGS & FACILITIES MANAGEMENT COMMITTEE

Tuesday, May 12, 2020

The meeting was held via conference call; members of the public who utilized the twitch platform will not be listed in attendance.

PRESENT: C. Jones, C. Hankins, M. Madison, R. Wesley, T. McRae, B. Malone, M. Parkinson,
D. Moore

ABSENT: P. Chapman

OTHERS: K. Novacich-Koberna, R. Schmidt, C. Dutton, A. Schoeberle

The minutes from the April meeting were approved by all members present.

PUBLIC COMMENT:

None.

PROJECT STATUS:

Jail Remodel Project:

Cell Block F is being turned over today and the work in Cell Block B will begin tomorrow. The project is 81% complete.

Courthouse/CJC:

The main floor women's restroom project is going well, it has been highly labor intensive and included unexpected plumbing repairs. Mr. Schmidt said they have been working with Judge Mudge on installing plexiglass screening in preparation of reopening the courthouse. Mike Walters gave Facilities a contact at Cope Plastics and was able to acquire 10 sheets of plexiglass. The CJC window storefront is complete.

Administration Building:

The new cooling towers were delivered today and are currently being installed. The Veteran's Office project continues and is going well. Mr. Schmidt said 3 staff members from the Facilities Department continue to clean and disinfect every day and has been working with Toni Corona on appropriate cleaning products.

Detention Center:

The boiler is scheduled for removal on May 18th. J. Volkmar will be emptying classrooms which will allow for them to be repainted and the floors professionally cleaned.

ADA Update:

The ADA counter project continues; 2 are currently complete. They are also installing spit guards throughout the county offices.

Work Order Update:

61 outstanding work orders, 53 completed work orders and 19 preventative maintenance orders completed.

REQUEST FOR USE OF COUNTY PROPERTY:

None.

INVOICES:

The following invoices were presented:

1. Capital Project ADA Standards Assessment - \$836.84.
2. Capital Project Administration Building, Courthouse & Annex - \$4,380.93
3. Capital Project Emergency Building Repairs - \$22,118.77
4. Capital Project Jail - \$244,219.22
5. Capital Project Wood River Facility - \$58.60

D. Moore noted there is a discrepancy on the Capital Project Administration Building, Courthouse & Annex invoice that appears to have a duplicate dollar amount.

Mr. Madison moved, seconded by Mr. Wesley to approve the invoices as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Hankins, M. Madison, R. Wesley, T. McRae, B. Malone, M. Parkinson, D. Moore NAYS: None. **MOTION CARRIED.**

Mr. Madison moved, seconded by Mr. Wesley to approve the bills for the month. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Hankins, M. Madison, R. Wesley, T. McRae, B. Malone, M. Parkinson, D. Moore NAYS: None. **MOTION CARRIED.**

PURCHASE RESOLUTIONS:

The following purchase resolution was presented and discussed:

1. Resolution to award Administration Building/Courthouse Landscaping Project. The cost is NTE \$67, 606.89.

Mr. Madison moved, seconded by Mr. Hankins to approve the purchase resolution as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: C. Hankins, M. Madison, R. Wesley, T. McRae, B. Malone, M. Parkinson, D. Moore NAYS: None. **MOTION CARRIED.**

NEW BUSINESS:

None.

The next meeting will be June 9, 2020 at 4PM.

Mr. Wesley moved, seconded by Mr. McRae to adjourn the meeting. **MOTION CARRIED.**

/mds