

FACILITIES MANAGEMENT COMMITTEE

Tuesday, August 13, 2019

PRESENT: C. Jones, R. Wesley, C. Hankins, B. Malone, P. Chapman, M. Madison, D. Moore, T. McRae
ABSENT: M. Parkinson
OTHERS: R. Schmidt, J. Parkin, C. Ellis, A. Schoeberle

The minutes from the July meeting were approved by all members present.

PROJECT STATUS:

Jail Remodel Project:

Cell Block G is now complete and was finished a month ahead of schedule. The work on the Cell Block E has started and entrance to the block was cut from the exterior of the jail. The old landscape around the jail has been ripped out and replaced with mulch. There is a total of 8 cell blocks that will be remodeled; the SHU and Trustee's Dorms are already complete. 64% of the overall project is complete. By having the exterior entrance into Block E, it allows for easier access to tools and doesn't require a check in/out process of materials. Mr. Schmidt passed around his cellphone showing before and after pictures of G Block.

There was an in depth discussion on Change Orders and the format they are presented and managed in. Change Orders #12 and #13 were presented. Change Order #13 still has pending credits/omissions/errors. It was noted that the project is still under the original contract price by \$67k. Certain security concerns were passed around for the committee's viewing. It was discussed on who is responsible for paying for the added costs of unforeseen issues, omissions and errors and if the architects/engineers have error and omission insurance.

The first Ameren incentive check of \$900 was received. This is the first of five incentives applied for.

Courthouse/CJC:

Courtroom 325 has been shut down for 4 weeks for ceiling repair. A suspended ceiling in the back of the court room has been dropped 6" which allows for the AC to be easily serviceable. The flooring project of replacing vinyl tread and risers is set to begin soon.

The CJC's basement had water in it from the recent heavy rain event; it was discovered that the drains were all clean and open however caulking needs to be replaced. An Aerial Lift will be rented to help with caulking the high areas starting the 3rd week of August. The materials will be \$1k and the Aerial Lift will be \$1.2k. It was noted that there is a 6" threshold and there was 7"+ of rain which accounted for part of the water in the basement.

There was discussion on precautions that could take place to prevent flooding and direct water away from the building. Mr. Schmidt provided pictures and brought attention to a specific doorway that has been problematic. Mr. Schmidt indicated he would like to eliminate the door to prevent water being able to come through it.

Administration Building:

The striping in the parking lot is scheduled for Labor Day weekend. The joint sealing and back fill is all complete. The VCT flooring in the Cafeteria is due to begin Thursday of this week and should take about 2 weeks to finish. All of the feet on the chairs will also be replaced to avoid damage to the new tile.

Detention Center:

A remodel plan is still in the works. Chief Judge Mudge has also committed to put forth the approximate \$434k towards repairs that Judge Hylla originally committed to. There was discussion on what budget future and ongoing maintenance should come from going forward.

Wood River Facility:

Due to storms, power was out but has since been resolved. Water issues were also noted and it was mentioned those issues are being maintained to keep the facility functional

Mr. McRae announced he spoke with the President of Anderson Hospital via email on potentially buying the Wood River Facility but there was no interest.

Comprehensive Plan:

The 2020 budget that was submitted included aspects for the work in progress plan.

ADA Update:

Recommendations will be followed pertaining to ADA parking by painting over the existing spaces. Work is set to start Labor Day weekend and no parking spots will be eliminated. Restriping of the spaces will take place along Second Street and the van spaces.

Work Order Update:

Since the last update, 120+ miscellaneous work orders and 111 preventative maintenance work orders have been completed. Currently there are 68 preventative maintenance orders and 100 work orders still standing. It was noted a lot of the work orders at the jail were eliminated with the jail remodel.

REQUEST FOR USE OF COUNTY PROPERTY:

Edwardsville Rotary Club requests permission to place signage on the corner of St. Louis and Main for the annual Criterium Festival through Aug 17th.

Madison County Museum Department request the use of the Administration Building foyer Sept 16-21, 2019 9am to 4pm to celebrate 1st annual Madison County History Week

Madison County Sheriff's Department requests the use of the Administration Building Parking lot for their Annual Trunk or Treat event on Oct. 26th, 2019 for 6 hours. In the past, a helicopter has landed in the lot for the event but they are unsure if this will take place this year.

Ms. Ellis announced that board members are invited to a Flood Response Recognition Event at 3pm on September 21. The Chairman will read a proclamation and will give certificates of recognition to the communities involved in to 2019 flood.

Mr. Wesley moved, seconded by Mr. Hankins to approve the requests as presented. **MOTION CARRIED**

INVOICES:

Capital Project Administration Building, Courthouse, Annex Remodel	Parking lot payment, various remodel expenses, paint, etc	\$43, 322.30
Capital Project Animal Control		\$14.56
Capital Project Jail	Progress payment AAIC, Plocher	\$184,199.70
Capital Outlay	Various tools and equipment	\$1,474.79
Capital Project Wood River Facility	Abatement of small pipe runs in dry storage & paint for Mandatory Arbitration	\$4,003.41

Mr. McRae moved, seconded by Mr. Wesley to approve the Capital Project Administration Building, Courthouse, Annex Remodel invoice as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Wesley, C. Hankins, B. Malone, P. Chapman, M. Madison, D. Moore, T. McRae NAYS: None.

Mr. Wesley moved, seconded by Mr. McRae to approve the Capital Project Animal Control invoice as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Wesley, C. Hankins, B. Malone, P. Chapman, M. Madison, D. Moore, T. McRae NAYS: None.

Mr. Madison moved, seconded by Mr. Hankins to approve the Capital Project Jail invoice as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Wesley, C. Hankins, B. Malone, P. Chapman, M. Madison, D. Moore, T. McRae NAYS: None.

Mr. Hankins moved, seconded by Mr. Madison to approve the Capital Project Outlay invoice as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Wesley, C. Hankins, B. Malone, P. Chapman, M. Madison, D. Moore, T. McRae NAYS: None.

Mr. Hankins moved, seconded by Mr. Madison to approve the Capital Project Wood River Facility invoice as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Wesley, C. Hankins, B. Malone, P. Chapman, M. Madison, D. Moore, T. McRae NAYS: None.

PURCHASE REQUEST:

The following purchase request was presented:

1. Remove and replace existing carpet on 2 staircases and landings to Judges Chambers in the Madison County Courthouse. **The cost is \$6,560.00.**

Mr. McRae moved, seconded by Mr. Wesley to approve the purchase request as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Wesley, C. Hankins, B. Malone, P. Chapman, M. Madison, D. Moore, T. McRae NAYS: None.

Mr. Wesley moved, seconded by Mr. Malone to approve the bills for the month. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Wesley, C. Hankins, B. Malone, P. Chapman, M. Madison, D. Moore, T. McRae NAYS: None.

Mr. Malone moved, seconded by Mr. McRae to move into Executive Session to discuss Sale of Property 5 ILCS 120/2(c)(11). The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Wesley, C. Hankins, B. Malone, P. Chapman, M. Madison, D. Moore, T. McRae NAYS: None.

NEW BUSINESS:

R. Schmidt reported J. Parkin, Director of the Madison County Museum, has submitted a Capital Project request for \$150k. R. Schmidt expressed concern about the condition the current buildings are in and the lease agreement. Mr. Schmidt noted the Historical Society is threatening a lawsuit and claiming the County has been negligent in maintenance and repairs. Please refer to the audio for the full discussion.

Mr. Madison moved, seconded by Mr. Hankins to adjourn the meeting. **MOTION CARRIED.**

/mds