

FACILITIES MANAGEMENT COMMITTEE

Tuesday, September 10, 2019.

PRESENT: C. Jones, T. McRae, P. Chapman, C. Hankins, M. Parkinson, B. Malone, D. Moore,
R. Wesley

ABSENT: M. Madison

OTHERS: R. Schmidt, J. Parkin, C. Ellis, A. Schoeberle, J. Ezra

The minutes from the August meeting were approved by all members present.

PUBLIC COMMENT:

J. Parkin, Director of the Madison County Museum, praised Mr. Schmidt and his staff for their efficiency and professionalism.

PROJECT STATUS:

Jail Remodel Project:

Cell block E is going as scheduled. Change orders are planned to be discussed with the Sheriff's Office regarding security issues but overall there is a \$48,743.31 savings for the overall project.

Courthouse/CJC:

The ceiling in Courtroom 325 is now finished, the carpet and paint project in the Circuit Clerk's Office is ongoing and the materials to replace the stair treads is on order. A secure line via Spectrum is being requested by the States Attorney's Office for the States Attorney's Office, Sheriff's Office, CJC and the Courthouse; the service will be at no additional charge. Discussion was held between the committee, Mr. Ezra and Mr. Schmidt regarding the Spectrum request.

Administration Building:

The cafeteria floor has been completed and will be waxed and buffed this week.

Detention Center:

Mr. Schmidt is working with the Building Engineer to properly size new boiler units and is also taking into consideration future improvements along with air handler alterations.

Wood River Facility:

After the State Inspection, boiler maintenance was required; release valves needed attention and is 95% complete.

Comprehensive Plan:

No update.

ADA Update:

The striping project in the parking lot is complete and Ms. Cantarino from IMPACT approves; 1 additional handicap parking stall was installed. Acrylic paint was used for striping.

Work Order Update:

93 general work orders have been completed along with 17 preventative maintenance jobs resulting in 49 individual tasks for 142 total work orders since last month. There are approximately 93 orders awaiting.

REQUEST FOR USE OF COUNTY PROPERTY:

The Circuit Court will be conducting the annual Sons of the American Revolution flag ceremony in the Courthouse lobby Thursday, November 7, 2019 at 11:00am.

Edwardsville Art Center requests permission to place signage advertising their Art Fair. Locations include: Courthouse lawn, corner of Plum St. and Governor’s Parkway. Signs will be up Sept 13th-30th, 2019.

Mr. McRae moved, seconded by Mr. Malone to approve the requests as presented. **MOTION CARRIED**

INVOICES:

Capital Outlay	Vacuum & Misc tools	\$339.17
Capital Project – Administration Building, Courthouse, Annex Remodel	Courtroom 327 renovation, cafeteria VCT, parking lot repairs.	\$13,875.50
Capital Project – Jail	Jail renovation progress payments.	\$204,617.07

Mr. Parkinson moved, seconded by Mr. McRae to approve the invoices as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: T. McRae, P. Chapman, C. Hankins, M. Parkinson, B. Malone, D. Moore, R. Wesley NAYS: None.

Mr. Schmidt spoke to the committee about budgetary concerns regarding the jail project and asked for suggestions.

PURCHASE REQUEST:

The following purchase request was presented:

1. Phillips lightbulbs for the Wood River Facility, Criminal Justice Center and Administration Building. **The cost is \$6,286.00.**

Mr. Parkinson moved, seconded by Mr. McRae to approve the purchase request as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: T. McRae, P. Chapman, C. Hankins, M. Parkinson, B. Malone, D. Moore, R. Wesley NAYS: None.

Mr. Parkinson moved, seconded by Mr. McRae to approve the bills for the month. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: T. McRae, P. Chapman, C. Hankins, M. Parkinson, B. Malone, D. Moore, R. Wesley NAYS: None.

NEW BUSINESS:

The 2 acre sports fields on 5th street normally maintained by Glen Ed Sports is having issues getting to the fields to mow due to the condition of the roads so the County's Facilities Department will be maintaining the fields for the remainder of the year. The committee recommended contacting the City to pick up the maintenance and also to check into the price of county employees doing the work vs. adding on to the lawn service currently under contract with the County.

Mr. Parkinson moved, seconded by Mr. Malone to move into Executive Session to discuss Sale of Property 5 ILCS 120/2(c)(11) and Security Procedures 5 ILCS 120/2(c)(8) Jail. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: T. McRae, P. Chapman, C. Hankins, M. Parkinson, B. Malone, D. Moore, R. Wesley NAYS: None.

Mr. Parkinson moved, seconded by Mr. Malone to adjourn the meeting. **MOTION CARRIED.**

The next meeting will be October 8, 2019 at 4pm.

/mds