

**MADISON COUNTY
PERSONNEL AND LABOR RELATIONS COMMITTEE**

Monday, August 19, 2019 at 5:00 P.M.

Administration Building Suite 145

PRESENT: E. Harriss, R. Wesley, J. Foster, D. Gray, D. Moore, V. Valentine, Jr.

ABSENT: J. Dodd, C. Guy, R. Pollard.

OTHERS: B. Cooper, C. Reynolds, T. Fuhrmann, C. Swick, C. Gitchoff, D. Kuhn,
T. Corona, S. Jones, J. Thompson, S. Cousins, L. Ogden.

Ms. Harriss presented July meeting minutes. **MINUTES ADOPTED.**

PUBLIC COMMENT: None

Ms. Harris ask to remove:

- 7) New position title in Information Systems
- 8) Approve Health Services Coordinator Job Description
- 9) Grievance concerning Employment & Training and the new positions from Jersey/Calhoun County with one being union & the other being supervisory.

Ms. Reynolds presented Resolution Authorizing Continuation of the Self-Funded Health Benefits Program and the Health Savings Account Program (Administration).

Mr. Gray moved, seconded by Mr. Wesley. **MOTION CARRIED.**

Ms. Reynolds presented Resolution Authorizing Madison County to Contract with Third Party for Flexible Spending Account Claims Administration. Mr. Gray moved, seconded by Mr. Wesley. **MOTION CARRIED.**

Mr. Thompson updated Committee with Manpower report. Mr. Wesley ask if the reduction in head count reflects a budget savings. Mr. Wesley thanked Mr. Thompson for providing this report, and ask if possible to include budgeting cost.

NEW BUSINESS: Mr. Cooper Informed Committee of new Law and will send out notice tomorrow to all Department Heads Employment application forms cannot ask for previous salary and has been removed from County Applications.

OLD BUSINESS: Mr. Cooper hopes to bring Personnel Policy Handbook in September. Mr. Cooper said LMS training module is under review and will bring back to Committee when complete.

Ms. Harriss ask for a motion to enter into **Executive Session (6 ILCS 120/2 (c) (1)).**

Mr. Wesley moved, seconded by Mr. Gray. **MOTION CARRIED.**

Ms. Harriss ask for a motion to exit **Executive Session (6 ILCS 120/2 (c) (1)).**

Mr. Wesley moved, seconded by Mr. Foster. **MOTION CARRIED.**

ADJOURN:

Mr. Wesley moved, seconded by Mr. Foster to adjourn. **MOTION CARRIED.**

/lko