

**Personnel and Labor Relations Committee
Minutes**

December 16, 2015

Members:

Brenda Roosevelt, Chairman	<u>P</u>	A
Steve Adler	P	<u>A</u>
Michael "Doc" Holliday	P	<u>A</u>
Brad Maxwell	<u>P</u>	A
Jack Minner	<u>P</u>	A
Kristen Novacich	P	<u>A</u>
Joe Semanisin	<u>P</u>	A

Others present: Larry Ringering, Frank Miles, Sharon Trettenero, David Goodrich, Barry Harris and Chris Sillery.

1. A motion was made by Jack Minner and seconded by Brad Maxwell to approve the minutes of the last meeting. The motion carried unanimously.
2. A motion was made by Jack Minner and seconded by Joe Semanisin to approve the new job description for Logistics Coordinator, grade 11 in Emergency Management Agency (EMA). The motion carried unanimously.
3. A motion was made by Brad Maxwell and seconded by Joe Semanisin to approve the new job description for Program Clerk, grade 6 in Community Development. The motion carried unanimously.