

**MADISON COUNTY  
PERSONNEL AND LABOR RELATIONS COMMITTEE**

Monday, February 1, 2021 at 4:00 P.M.

Administration Building Suite 145

**PRESENT:** E. Harriss, R. Pollard, J. Foster, C. Guy, V. Valentine, D. Gray,  
D. Wienhardt.

**ABSENT:** J. Dodd.

**OTHERS:** B. Cooper, J. Thompson, T. Corona, D. Michael, R. Wesley,  
T. Fuhrmann, J. Zoelzer, Kunz, L. Ogden, R. Henke.

Ms. Harriss presented October 2020 meeting minutes. **MINUTES ADOPTED.**

**PUBLIC COMMENT: None**

Ms. Corona Health Department Director informed Committee details of vaccine program. Ms. Corona said Health department will have a special phone line to help process this high volume of calls, scheduled to launch on Thursday. Ms. Corona also said National Guard and area Medical Reserve: Pharmacist, Dentist, Paramedics, SIU and LCC School of nursing will be here to help administer vaccine.

**PERSONNEL POLICY HANDBOOK DISCUSSION:** Mr. Cooper said States Attorney's office now has copy of Personnel Handbook for review. Mr. Cooper said he provided copy of Personnel Handbook to Union Leadership to review before it comes back to Committee for approval. Ms. Harriss ask Mr. Cooper to share Personnel Handbook with Auditor's office. Mr. Gay ask start date of the Personnel handbook update project and ask for completion date. Mr. Cooper answered project began 2 years ago and hopes to be complete and bring back in March for approval.

**PERSONNEL UPDATE:** Mr. Cooper told Committee the Unemployment Fraud claims has effected about 10% of County Employees. Mr. Fuhrmann told Committee State has identified 212 Thousand Fraudulent Unemployment claims.

Mr. Cooper told Committee he has interviewed for HR Generalist position and hope to fill this position very soon.

**NEW BUSINESS: None**

**OLD BUSINESS: None**

**ADJOURN:**

Mr. Guy moved, seconded by Mr. Valentine to Adjourn. **MOTION CARRIED.**

/lko