

**MADISON COUNTY
PERSONNEL AND LABOR RELATIONS COMMITTEE**

Monday, February 25, 2019 at 5:00 P.M.

Administration Building Suite 145

PRESENT: E. Harriss, R. Wesley, J. Foster, D. Gray, A. Gorman, D. Moore,
C. Guy.

ABSENT: J. Dodd, R. Pollard.

OTHERS: A. Schoeberle, R. Berkley, J. Thompson, C. Gitchoff, B. Nottrott,
L. Ogden,

Ms. Harriss presented January meeting minutes. **MINUTES ADOPTED.**

Approve position change of Secretary II to Secretary III at SSA#1.

Mr. Nottrott informed committee of differences and audit was completed.

Mr. Wesley ask for copy of audit and wanted to confirm the Secretary II position will not be filled at later date. Ms. Harriss ask to bring back to March meeting with job audit.

NEW BUSINESS:

ADA Compliance Committee meeting, Mr. Cooper provided a handout. Ms. Harriss ask Mr. Thompson if he has information to share with committee. Mr. Thompson answered he was not in attendance of that meeting.

Advisory Safety Committee meeting update. Mr. Thompson told committee will meet in March. Committee will review the cause, the action and look for solution to prevent and avoid accidents going forward. Mr. Wesley he has 30 years' experience in safety and he is happy to help on this committee. Ms. Schoeberle said some departments have completed safety training.

Ms. Harris ask member thoughts Parliamentarian, most said was very helpful.

OLD BUSINESS:

Personnel Policy review – no handout was available or final as of yet. Ms. Schoeberle Told committee policy will need more review and will need Union to also review.

Ms. Harris has requested when document is ready for review to receive prior to meet for committee review.

Mr. Gray left meeting 5:52pm

Office Manager SSA#1 review

SIUE-S Compensation Program review, Ms. Berkley explain details of research, design of merit pay system if approved to begin June, 2019 and complete by May, 2020.

PUBLIC COMMENT: None

ADJOURN:

Mr. Wesley moved, seconded by Ms. Gorman to Adjourn. **MOTION CARRIED.**

/lko