

**MADISON COUNTY  
PERSONNEL AND LABOR RELATIONS COMMITTEE**

Monday, July 12, 2021 at 4:00 P.M.

Administration Building Suite 145

**PRESENT:** E. Harriss, J. Foster, C. Guy, V. Valentine, D. Gray, D. Wienhardt.

**ABSENT:** R. Pollard.

**OTHERS:** K. Prenzler, A. Schoeberle, D. Tanzyus, A. Esping, J. Thompson,  
T. Fuhrman, A. Carruthers, M. Babcock, S. Cousins and L. Ogden.

Ms. Harriss presented June meeting minutes. **MINUTES ADOPTED.**

**PUBLIC COMMENT: None**

Mr. Fuhrman presented Employment & Training Work-base Learning Coordinator job audit. Mr. Foster moved, seconded by Mr. Guy **MOTION CARRIED** to approve job audit.

Mr. Fuhrman presented Employment & Training Work-base Learning Coordinator job description. Mr. Gray moved, seconded by Mr. Foster **MOTION CARRIED** to approve job description retro to March.

Mr. Tanzyus presented Community Development Financial Program Coordinator job description. Mr. Foster moved, seconded by Mr. Gray **MOTION CARRIED** to approve job description.

Mr. Carruthers said with Committee approval more time is needed to complete the County Board Supervisory, Professional and Confidential and Appointed Officials, Department Head handbooks.

Resolution to repeal and replace County Board Supervisory, Professional and Confidential Employees handbook – **NO ACTION TAKEN**

Resolution to repeal and replace County Board Appointed Officials and Department Heads handbook – **NO ACTION TAKEN**

**NEW BUSINESS: None**

**OLD BUSINESS:** Mr. Esping updated Committee with Personnel Handbook status.  
Ms. Schoeberle updated Committee of Fraudulent Unemployment claims.

**ADJOURN:**

Mr. Foster moved, seconded by Mr. Valentine to Adjourn. **MOTION CARRIED.**

/lko