

REAL ESTATE TAX CYCLE COMMITTEE

Tuesday, March 7, 2017

PRESENT: P. Chapman, D. Michael, K. Novacich
ABSENT: J. Dodd, D. Moore, M. Parkinson, J. Futrell
OTHERS: D. Mendoza, A. Meyer, R. Dorman, K. Prenzler, D. Hulme, J. Dauderman, V. Cassens,
T. Lack, B. Davis, B. Powers, S. Rolens, T. Soland, C. Slusser, P. McRae, K. Goclan,
L. Knogl

The committee did not have a quorum, only monthly reports were given

TREASURER:

C. Slusser informed the committee that the next distribution will be on March 15th and the final distribution for 2015 tax year will be at the end of this month. The final mobile home distribution will be March 9th. 11 distributions have been made and over 396 million dollars distributed which is 97.84% of taxes extended. C. Slusser gave a quick report of the recent tax sale. Including mobile homes there were 2,753 parcels, 29 buyers were in attendance, 1,916 parcels were auctioned off and about 800 parcels went to the trustee. 13.3% were bid at 0. 53.4% were bid at 1%. C. Slusser said the sale was a success and next month he will have a presentation for the committee regarding the sale.

COUNTY CLERK:

D. Mendoza informed the committee that her department is in the midst of receiving the state assessed railroad parcels and the state assessed pollution control. These parcels do go on the rolls for the extension process so the tax bills can be sent out on those. We are now verifying the many miles of railroad track itself. Those tracks crosses many different taxing districts and township and county boundaries, so currently the office is verifying that the legal description of what has been certified is accurately accountable for the track that is in our county and proper taxing districts have been identified to receive distribution of that money. She also mentioned the department is working on enterprise zones and making sure the projects are current. Data is being entered on the budget and levies so when we receive a 1 from the board of review equalization.

RECORDER:

A. Meyer reported that the deeds of conveyance have increased from the prior year. Last year 614 deeds of conveyance come through, this year there has been 684. Notice of foreclosure is slightly up by one over last year. Judicial deeds are up. A. Meyer also spoke on PTAX. The Recorder's office provides the ptax's to the township assessors, the office is going to be digitizing the ptax in a separate database and be provided electronically to the assessor's office and made available to the township assessors. She also mentioned that the ladies that were laid off from U.S. Steel that have been working for her has digitized every single document in the Recorder's office.

ASSESSOR:

J. Dauderman reported that the department is out of the 2015 cycle, corrections are done. He reported that they are processing any late exemptions that have come in. He said they are preparing the staff for the mailing of the multiplier cards, there will be a high volume of calls and people coming in asking questions regarding them. He reported that the 2017 exemptions are being reviewed and processed they had to be in by January 31st. The research techs are currently working on January transfers and the clerks are doing the name changes. Field crews are finishing in Saline Township then will move on to Pin Oak Township.

BOARD OF REVIEW:

B. Powers reported that during this time of year the department relies on the IT department and they have been helpful to them. She reported that their work is completed and they have applied the final multiplier, the abstracts have been mailed. The IT department has prepared the multiplier cards on time and will be mailed next week. Once the cards are mailed, the date on the card is March 13th, the last day to file to the property tax appeal board on the multiplier will be April 12th. She mentioned that the senior freeze applications are being received, the department is working on the state appeals, 3 oral hearings have been set for April 26 and 27. Hearings were held on the state exemption applications for Anderson and Alton Memorial Hospitals. She said they are now waiting on the attorney to get the information back to them before they can be mailed off.

IT:

B. Davis informed the committee the department's role in assisting the tax sale. They generate a file for Joe Meyer and Associates, they then get it into their system and then after the sale is done, they export that file with all the results and import it into our system. From their tax sale certificates are made for all parcels that were sold. The board of review notices are finished, we printed 69,480 cards, which took about 3 days to print.

C. Slusser presented the following purchase requests:

1. Request to purchase remodeling of 6 workstations in the front office. The cost will be \$18,725.62.
2. Request to purchase the real time management system from Joseph Meyer and Associates. The cost is \$10,009.00.

Due to no quorum, the purchases were only presented, not voted on

/vlj