

REAL ESTATE TAX CYCLE COMMITTEE

Tuesday, April 10, 2018

PRESENT: P. Chapman, M. Parkinson, D. Michael
ABSENT: D. Moore, K. Novacich-Koberna
OTHERS: B. Davis, V. Cassens, P. Curtin, P. Byers, D. Ming-Mendoza, P. McRae

Mr. Michael moved, seconded by Mr. Parkinson, to approve the March meeting minutes. **MOTION CARRIED.**

TREASURER:

P. McRae reported that the last and final real estate distribution was on March 29th. The Treasurer's Office distributed \$4,528,283.04. They have made 14 real estate distributions this year and distributed \$410,922,938.24 which is 99.45% of taxes extended. Mr. McRae also said that the last and final mobile home distribution was March 7th for \$36,959.68 for a total of \$191,564.14.

COUNTY CLERK:

D. Ming-Mendoza reported to the committee that the office is in full swing of the tax extension and is beginning the process for assessment accumulation upon receiving the 1 multiplier from the Assessor and Board of Review Offices. She says that within 3 weeks they will be able to generate the tax rates. Shifting her attention to the Delinquent Tax Department, she says the department is still currently sending out Take Notices and gives a brief explanation of what a Take Notice is. Ms. Ming-Mendoza will provide a report at the next meeting of how much has been collected from Delinquent Taxes since the Tax Sale. The County Clerk wraps up her monthly report with saying that the 2018 General Primary Election will be certified/canvassed on April 10, 2018. Mr. Michael asked the Clerk what the last year was that electronic voting machines were used in Madison County. Ms. Ming-Mendoza replies that the last time that Madison County had electronic voting machines was with Early Voting, 5 years ago. She says when she took office, she did away with electronic voting and switched to paper ballots in 2014 to be on the same platform as Election Day.

RECORDER:

P. Curtin passed out her monthly report that included graphs of Deeds of Conveyance, Judicial Deeds, Lis Pendens, Tax Deeds and Electronic Recordings. Ms. Curtin says that the Office is in the process of getting approval to digitize records pertaining to the years of 1985-1996. She goes on to say that a work study was just conducted to make business at the counter more streamlined. She also says that the Office has started tracking "un-recordable" documents with upwards of 20+ documents a day.

ASSESSOR:

P. Byers provided the Committee with a handout breaking down multiplier information for the Townships of Madison County and says they have received 1 multiplier from the State. He goes on to report that the Research Techs and Mapping Department is working on February dates, the GIS Techs are working on parcel changes, the Office is busy with January 2018 name changes and field work is currently in Godfrey.

BOARD OF REVIEW:

P. Byers also reported for the Board of Review Office. He communicated to the Committee dates of when the Multiplier cards were mailed, which was March 22nd and the last day to file an Appeal is on the 23rd of

April. He also said that the BoR is preparing for property tax appeal hearings which will be held on May 8th and 9th. Mr. Byers suggests that the Committee may want to follow up with B. Powers if there are any questions on what years the appeal hearings are for. He goes on to say the Office is working on the 2018 Senior Freeze renewals and tagging parcels for bill corrections.

I.T.:

B. Davis relayed to the Committee that they have been working with the Board of Review printing final notice documents and generating the State Exempt letters. He says they have also assisted the Treasurer's Office on questions about the final settlements and will be working with the County Clerk's Office with tax extensions.

Mr. Michael moved, seconded by Mr. Parkinson, to approve the Property Trustee Report as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: P. Chapman, M. Parkinson, D. Michael NAYS: None. **MOTION CARRIED.**

Mr. Parkinson moved, seconded by Mr. Michael, to approve the bills for the month. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: P. Chapman, M. Parkinson, D. Michael NAYS: None. **MOTION CARRIED.**

Mr. Michael moved, seconded by Mr. Parkinson, to adjourn the meeting. **MOTION CARRIED.**

/mds