

**REAL ESTATE TAX CYCLE COMMITTEE**  
**MEETING MINUTES**

June 9<sup>th</sup> 2015 at 9:00 a.m.

PRESENT: S. Brazier, T. Davis, N. Petrillo, R. Alons, T. McRae.

ABSENT: L. Trucano, M. Walters.

OTHERS: J. Parente, D. Ming-Mendoza, D. Semanisin, B. Powers, D. Semanisin, T. Soland,  
V. Cassens, T. Renick, J. Dauderman, P. Byers, A. Meyers, D. Hulme,  
K. Prenzler, L. Ogden.

Mr. Brazier ask Committee to stand for a Moment of Silence for Ken Messina.

Mr. Alons moved, with a second by Mr. McRae to approve the minutes from May's meeting.

**Motion approved unanimously.**

**TAX YEAR REPORTS:**

Mr. Prenzler reported for the Treasurer's Office. Mr. Prenzler reported the Treasurer's Office first distribution of Real Estate Taxes will be June 12<sup>th</sup>. Mr. Prenzler said Tax bills were mailed on May 29<sup>th</sup> and due dates will be July 9<sup>th</sup>, Sept. 9<sup>th</sup>, Oct. 9<sup>th</sup>, and Dec 9<sup>th</sup>.

Ms. Ming-Mendoza reported for the County Clerk Office. Ms. Ming-Mendoza said the County Clerk Office will be reasonable to file ten different abstracts this year.

Ms. Meyer reported for the Recorder's Office. Ms. Meyer provided a monthly report for the Recorder's Office. Ms. Meyers told committee the office has seen a steady increase in the Deeds of Conveyance.

Mr. Byers reported for the Chief County Assessment Office. Mr. Byers said the office have received number of calls regarding Tax Bills that were recently mailed out. Mr. Byers said most phone calls questioned if they are receiving exemptions. Mr. Byers said the field crews are completing building permits for this year.

Ms. Powers reported for Board of Review Office. Ms. Powers said the office currently working on State appeals. Ms. Powers said the office received the tax exempt letter back on St. Anthony's Hospital, still waiting for Anderson and Alton Memorial Hospital. Ms. Powers said the office has completed 2015 Senior Freeze.

Mr. Renick reported for Information Technology Office. Mr. Renick said the Office is working with departments as needed.

**TAX SALE DEED RESOLUTIONS:**

A motion made by Mr. Alons, second by Mr. McRae. **Motion approved unanimously.**

**BILL REVIEW /APPROVAL**

The bills for May were submitted and approved on a motion made by Mr. McRae, second by Mr. Davis. **Motion approved unanimously.**

**NEW BUSINESS:**

None.

**A motion to adjourn** was made by Mr. Alons, second by Mr. Petrillo. **Motion approved unanimously.**

/lo