

**REAL ESTATE TAX CYCLE COMMITTEE  
MEETING MINUTES**

August 11<sup>th</sup> 2015 at 9:00 a.m.

PRESENT: L. Trucano, S. Brazier, N. Petrillo, R. Alons, T. McRae, M. Walters.  
ABSENT: T. Davis.  
OTHERS: J. Parente, D. Ming-Mendoza, B. Powers, T. Soland, T. Renick,  
V. Cassens, A. Meyers, D. Hulme, K. Prenzler, L. Ogden.

Mr. Walters moved, with a second by Mr. Brazier to approve the minutes from July's meeting.  
**Motion approved unanimously.**

**TAX YEAR REPORTS:**

Mr. Prenzler reported for the Treasurer's Office. Mr. Prenzler said first due dates was July 9<sup>th</sup> and next due dates will be Sept. 9<sup>th</sup>, Oct. 9<sup>th</sup>, and Dec 9<sup>th</sup>.

Mr. Prenzler reported the Treasurer's Office first distribution of Real Estate Taxes will be June 12<sup>th</sup>.

Ms. Ming-Mendoza reported for the County Clerk Office. Ms. Ming-Mendoza said the County Clerk Office has no report this month.

Ms. Meyer reported for the Recorder's Office. Ms. Meyer told committee the Deeds of Conveyance are up compared to last year.

Ms. Powers reported for Board of Review Office. Ms. Powers provided 2015 Publication Information hand out. Ms. Powers said the office currently has received 284 Appeals & Assessment changes to date. Ms. Powers said 2015 Quad Townships are, Leef, Alhambra, Hamel, Ft. Russell, Wood River.

Ms. Powers reported for Chief County Assessment Office. Ms. Powers reported all Publications are complete. Ms. Powers said the office is working June transfers. Ms. Powers said field crews are in Venice township gathering information for next year's quad.

Mr. Renick reported for Information Technology Office. Mr. Renick said the Office is working with departments as needed.

**TAX SALE DEED RESOLUTIONS:**

None.

**BILL REVIEW /APPROVAL**

The bills for July were submitted and approved on a motion made by Mr. Brazier, second by Mr. McRae. **Motion approved unanimously.**

**NEW BUSINESS:**

None.

**A motion to adjourn** was made by Mr. Brazier, second by Mr. Walters. **Motion approved unanimously.**

/lo