

REAL ESTATE TAX CYCLE COMMITTEE

Wednesday, October 10, 2018

PRESENT: P. Chapman, M. Parkinson, D. Moore, D. Michael

ABSENT: K. Novacich-Koberna

OTHERS: D. Ming-Mendoza, B. Davis, P. Curtin, P. McRae, C. Slusser, S. Rolens, B. Powers, T. Soland, J. Dauderman, L. Ciampoli, E. Harriss

Mr. Michael moved, seconded by Mr. Parkinson, to approve the September meeting minutes. **MOTION CARRIED.**

TREASURER:

C. Slusser reported that the third installment due date was Friday, October 5, 2018. He said they have made 8 real estate distributions this year and distributed \$305,185,467.96 which is 71.65 % of taxes extended. The next real estate distribution is scheduled for October 26, 2018. Mr. Slusser also said that they have been working with the State Treasurer with unclaimed properties and have filed a claim for those funds. Once the funds are processed, they will be provided to the respected offices.

COUNTY CLERK:

D. Ming-Mendoza reported that they continue to take in Levies and budgets.

RECORDER:

P. Curtin passed out the Recorders monthly report. She pointed out that the electronic recordings have steadily increased and said that in 2016 they were averaging 687 recordings a month and 1048 are being recorded on average now.

ASSESSOR:

J. Dauderman reports they are processing 2017 Certificate of Error's and 2018 exemptions. He said the research techs are working on August transfers and field crews are now in Moro. Mr. Dauderman said the abstracts have been sent to the State. There was discussion of how there could be a change to 1 position and 2 new positions due to an increased amount of work. Also, Mr. Dauderman spoke on the change of assessment pattern. He has gotten in touch with the State and was told they have to basically delete the current resolution and create a new one.

BOARD OF REVIEW:

B. Powers reported they continue to work on Senior Exemptions and Home Exemptions. She said they are receiving applications from entities that wish to be tax free such as churches. They are also working on state appeals and weekly hearings. Ms. Powers says that Alton had the most appeals this month.

I.T.:

B. Davis reported they have been working with the Assessor's Office on a series of printing projects and have provided general support.

The following purchase request was presented to the committee:

1. Request to Purchase Publication of 2018 Reassessment Notices for Fort Russell, Chouteau, Moro, Wood River, Foster, Alton and Godfrey Townships in the Alton Telegraph (Chief County Assessor). The cost is \$23,800.40.

** Previously approved in September for \$20,800.40.

Mr. Moore moved, seconded by Mr. Parkinson, to approve the purchase requests as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: M. Parkinson, D. Moore, D. Michael NAYS: None. **MOTION CARRIED**

2. Request to Purchase One (1) Ricoh MPC 5503 Printer (Chief County Assessor). The cost is \$5,133.00.

Mr. Moore moved, seconded by Mr. Parkinson, to approve the purchase requests as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: M. Parkinson, D. Moore, D. Michael NAYS: None. **MOTION CARRIED**

3. Request to Purchase Eight (8) Lenovo ThinkCentre M720S Desktop Computers and Three (3) Lenovo T24i-10 Monitors (Board of Review). The cost is \$5361.00.

Mr. Parkinson moved, seconded by Mr. Michael, to approve the purchase requests as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: M. Parkinson, D. Moore, D. Michael NAYS: None. **MOTION CARRIED**

Mr. Michael moved, seconded by Mr. Moore, to approve the property trustee report as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: M. Parkinson, D. Moore, D. Michael NAYS: None. **MOTION CARRIED.**

Mr. Michael moved, seconded by Mr. Parkinson, to approve the bills for the month. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: M. Parkinson, D. Moore, D. Michael NAYS: None. **MOTION CARRIED.**

Mr. Parkinson moved, seconded by Mr. Michael, to adjourn the meeting. **MOTION CARRIED.**