

**REAL ESTATE TAX CYCLE COMMITTEE**

Wednesday, December 9, 2020

**PRESENT:** H. Mueller-Jones, D. Wiehardt, M. Holliday

**ABSENT:** None.

**OTHERS:** J. Thompson, S. Rolens. J. Dauderman, C. Slusser

The minutes from the November meeting were approved by all members present

**PUBLIC COMMENT:**

None.

Ms. Wiehardt moved, seconded by Ms. Mueller-Jones to approve the bills for the month. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: H. Mueller-Jones, D. Wiehardt NAYS: None. **MOTION CARRIED.**

\*M. Holliday entered the meeting.

**COUNTY CLERK/RECORDER:**

D. Ming-Mendoza reported that December 28<sup>th</sup> is the last day to accept levies in the County Clerk's Office. She also reported that bonds are being processed as well.

Ms. Ming-Mendoza reported in the Recorder's Office, for the month of November, there were 4,755 documents recorded. She also mentioned revenue amounts of \$231,025.50 that was turned over to the county, \$168,569.00 that was distributed to the state and \$46,950.00 that went to the Recorder's Automation Fund.

**TREASURER:**

C. Slusser reported the fourth installment due date is today, December 9<sup>th</sup>, and said that the dashboard shows there has been over \$2M collected today. They have made 13 real estate distributions this year and have distributed \$366,504,200.87 which is 81.34% of taxes extended. The next real estate distribution is scheduled for December 18, 2020. Mr. Slusser said collections are ahead of schedule.

**COUNTY ASSESSOR:**

J. Dauderman reported they continue to work on 2019 corrections along with 2020 deed transfers/research and name changes. He said the staff in the Assessor's Office is running into covid related issues and is running slightly behind in deed work. Mr. Dauderman said the Assessor's Office will be doing the assessment work for 5 townships, which will be 100% reimbursed by the townships. He said with approval, he will be filling a field crew vacancy and that they will be holding their annual Assessor's Meeting virtually on December 15<sup>th</sup>.

**BOARD OF REVIEW:**

S. Rolens reported they continue to hold commercial hearings. She said that all filing deadlines have now passed for townships and they are on track to finish on time. They are correcting tax bills and are processing new state exempt applications along with sending in evidence for PTAB appeals.

**INFORMATION TECHNOLOGY:**

None.

Mr. Holliday moved, seconded by Ms. Wiehardt to approve the Trustee Report as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Ms. Wiehardt, Mr. Holliday NAYS: None. **MOTION CARRIED.**

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

None.

Ms. Wiehardt moved, seconded by Mr. Holliday to adjourn the meeting. **MOTION CARRIED.**

/mds