

**MADISON COUNTY
REAL ESTATE TAX CYCLE COMMITTEE**
Wednesday, September 1, 2021

PRESENT: D. Wichardt, T. Eaker, B. Stoutenborough, V. Doucleff
ABSENT: H. Mueller-Jones, M. Holliday
OTHERS: J. Dauderman, B. Rezabek, D. Ming-Mendoza, S. Smith, P. Taylor, D. Tanzyus

*D. Wichardt chaired the meeting.

All members present approved the July 2021 meeting minutes.

PUBLIC COMMENT:

None.

Mr. Eaker moved, seconded by Ms. Doucleff to approve the bills for the month. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: D. Wichardt, T. Eaker, B. Stoutenborough, V. Doucleff NAYS: None. **MOTION CARRIED.**

PURCHASE REQUESTS:

The following Purchase Request was presented and discussed:

1. **Chief County Assessor:** Troy Times Tribune, Publication of 6,472 Parcels Jarvis Township Tax Assessment and 15,814 Parcels Collinsville Township Tax Assessment Notices in the Troy Times Tribune. Total Cost \$17,916.00.

Mr. Stoutenborough moved, seconded by Ms. Doucleff to approve the Purchase Request as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: D. Wichardt, T. Eaker, B. Stoutenborough, V. Doucleff NAYS: None. **MOTION CARRIED.**

COUNTY ASSESSOR:

J. Dauderman reported they have processed close to 1,500 tax bill corrections so far. The deed transfer research is complete, name changes continue for August transfers, and the exemption applications have been reviewed and completed for 2021. Mr. Dauderman said fieldwork has shifted to clean up on building permits. The GIS project to convert maps to ESRI's new platform is underway, which will greatly improve mapping for the county as a whole. Mr. Dauderman spoke about the digital conversion project being done in house by the Assessor's staff. The project includes converting records, approximately 700,000, back to 1973 that includes assessment books, transfer declarations, and Board of Review appeal records.

BOARD OF REVIEW:

P. Taylor reported they are processing state appeals, correcting tax bills, processing exempt renewal affidavits, and working on local filings. Mr. Taylor made the committee aware of a phone call he received pertaining to the refinery wishing to file an appeal. If granted, it would significantly affect the Roxana School District.

COUNTY CLERK/RECORDER:

D. Ming-Mendoza reported the tax cycle for the County Clerk's Office is complete and that they are accepting budgets and reports.

D. Ming-Mendoza reported the Recorder's Office had 6,154 transactions for the month of August, which generated \$532,542. The state received \$213,000, the county received \$264,984, and the Recorder received \$54,199.00.

INFORMATION TECHNOLOGY:

B. Rezabek reported the I.T. Department continues to offer I.T. support for county departments.

TREASURER:

C. Slusser submitted his report in writing prior to the meeting:

For real estate tax year 2020, the second installment due date is September 8th. The third installment due date is October 8th. They have made 6 real estate distributions this year and distributed \$202,676,031.30 which is 44.98% of taxes extended. The next real estate distribution is scheduled for September 30th. The mobile home distribution is also scheduled for September 30th.

Mr. Eaker moved, seconded by Ms. Doucleff to approve the Property Trustee Report. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: D. Wiehardt, T. Eaker, B. Stoutenborough, V. Doucleff NAYS: None. **MOTION CARRIED.**

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Brief discussion was held among the committee regarding the attendance of the committee's chair.

Ms. Doucleff moved, seconded by Mr. Eaker to adjourn the meeting. **MOTION CARRIED.**

/mds