

Madison County Government  
**Special Service Area #1**  
301 E. Chain of Rocks Rd.  
P.O. Box 8094  
Granite City, IL 62040-8094  
618-931-3400

**Committee Meeting**  
June 8, 2017 – 8:30 a.m.

Clint Jones, Chairman called the meeting to order.

**OTHER MEMBERS PRESENT:** Kristen Novacich-Koberna, Michael Parkinson, Jamie Goggin, Erica Harriss and Art Asadorian

**OTHERS PRESENT:** Cathi Gitchoff, Deborah K. Besserman, Attorney, Linda Knogl, Dave Parizon, Kathy Gochlan, Steve Adler, John Thompson, Cynthia Ellis, Tom Gibbons, States Attorney, Scott Weiner, Engineer and Robert Schmidt

A motion was made by Art Asadorian, seconded by Mike Parkinson to approve the committee minutes of May 2017. **MOTION CARRIED.**

A motion was made by Erica Harris, seconded by Jamie Goggin to approve the special meeting minutes regarding Lift Station 19 Parallel Force Main of May 2017. **MOTION CARRIED.**

A motion was made by Kirsten Novacich-Koberna, seconded by Erica Harriss to approve the special meeting minutes regarding approval of roof bids of May 2017. Discussion on the motion was Art Asadorian mentioning he was not notified of any special meetings. **MOTION CARRIED.**

A purchase request approval for Lift Station 9A, that was previously approved, was signed for Finance.

A purchase request for approval of pump rental from Sunbelt for heavy rain storms and flooding in the Arlington Heights Subdivision was presented and discussed. Mike Parkinson stated that SSA#1 should not be responsible for storm water and only sewer water. MESD should be responsible for the \$10,511.96 invoice for pump rental for emergency pumps during the heavy rain storm. After discussion a motion was made by Mike Parkinson to send this bill to MESD for payment, seconded by Art Asadorian. **MOTION CARRIED.**

A proposal for approval of Guarantee to replace the components serving normal power to Lift Station #4 was discussed. Bob Falk, Supervisor explained the cost of this project will be \$7,052.00. Mike Parkinson asked whether we have contracts with electrical companies. Whether electrical work is bid out each year and how things work in the event we have an electrical job. Bob Falk replied Guarantee is the most familiar with this type of work, but we could certainly look into an electrical agreement or maintenance agreement for electrical to possibly lower our hourly rate due to work volume.

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Art Asadorian asked whether this work will prevent future problems and Bob Falk answered it will at this location, but it's always possible it could need done at a different location. Mike Parkinson made a motion to approve the proposal of Guarantee to replace the components at Lift Station #4, seconded by Kristen Novacich-Koberna. **MOTION CARRIED.**

The Purchase Order Report was approved with a motion made by Mike Parkinson, seconded by Kristen Novacich-Koberna. A roll call vote on the motion was as follows:

**AYES:** Kristen Novacich-Koberna, Mike Parkinson, Erica Harriss, Jamie Goggin, Art Asadorian and Clint Jones

**NAYS:** None

**MOTION CARRIED.**

The May 2017 Bill List was approved with a motion made by Art Asadorian, seconded by Kristen Novacich-Koberna. A roll call vote on the motion was as follows:

**AYES:** Kristen Novacich-Koberna, Mike Parkinson, Erica Harriss, Jamie Goggin, Art Asadorian and Clint Jones

**NAYS:** None

**MOTION CARRIED.**

The Balance Sheet for April 2017 was approved with a motion made by Art Asadorian, seconded by Kristen Novacich-Koberna. A roll call vote on the motion was as follows:

**AYES:** Kristen Novacich-Koberna, Mike Parkinson, Erica Harriss, Jamie Goggin, Art Asadorian and Clint Jones

**NAYS:** None

**MOTION CARRIED.**

The Durkin Report was reviewed, discussed and a motion made by Mike Parkinson, seconded by Art Asadorian to place the report on file. **MOTION CARRIED.**

Scott Weiner, Engineer gave an Engineer's report as follows:

- Parallel Force Main at Lift Station 19. Project has been approved for bid opening scheduled July 12, 2017.
- Force Main Reroute for Lift Station 23A. Force Main has been installed with exception of the tie ins. We are waiting on Glen Carbon Bypass to be completed. In regards to the Glen Carbon bypass, they are starting pumps today for new pump station and doing some testing. It will probably take a week or so to get those pumps on line. There is a tie in where they will actually cut the force main from our area 11 and actually start diverting through the new force main. Once that's completed we will then do our connection and that project will be completed. Once that's done we will be able to do the cutovers and anticipate by July 1, 2017 the Force Main 23A, that relocation project will be completed and will be diverting flow back this direction. Also, we will be receiving a letter from Glen Carbon that in accordance with our agreement the billing rate will be decreased once the Force main extension project to bypass the Mitchell Area is complete.
- The Service Contracts. We have two in place, one with Van DeVanter for pump station maintenance and the one for odor control and we have changed vendors on that and are currently using Evoqua.

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- We have mentioned some interest on Generator Maintenance and Screw Station maintenance along with electrical maintenance. These have all been put on hold until directed otherwise at this point.
- CIPP Lining Project. This project consists of lining approximately 6000 feet of sewer in the Oakmont area. A draft bid package has been put together for that project should SSA#1 want to pursue that. Community Development funding has two options, a block grant or a low interest loan. A block grant has to be low to moderate income. The 2010 census did not show that for this area. In order to do the block grant we would have to do an income survey of that area. That work would have to be done by SSA#1. We would have to get that area designated as low to moderate income. If we were able to achieve that we could put in for a block grant. A block grant is up to \$100,000 but that would not be available until Jan. 2019. Mike Parkinson questioned whether we could do both and it is believed that we could not.

The project will cost approximately \$350,000.00. The survey itself would be the responsibility of SSA#1. Scott recommended sending bid packages to a couple vendors to get some budget numbers. That way they would know it's budgetary. Scott Weiner will proceed with getting budgetary proposals.

Mike Parkinson made a motion to approve the Engineer's report, seconded by Jamie Goggin.  
**MOTION CARRIED.**

A letter of resignation from attorney William Schooley was presented. A motion was made by Kristen Novacich-Koberna to accept his resignation, seconded by Jamie Goggin. **MOTION CARRIED.**

Art Asadorian mentioned that we tabled last month appointing an attorney. Tom Gibbons, States Attorney explained that Laura Andrews is still assigned to those duties. He is currently developing a plan that would be less expensive and serve as better representation for SSA#1. We would see significant cost savings on legal bills.

Tom Gibbons introduced Deborah Besserman as General Counsel for SSA#1. This is due to the resignation of William Schooley. Deborah is an Assistant States Attorney and Assistant to our Chief of the Civil Division in the States Attorney's Office. She also has a private practice. He believes she will be very qualified and sufficient in handling anything we need with legal services.

There was no announcement of Board Members to the Granite City Regional Board. It was mentioned that Mike Parkinson and Kristen Novacich-Koberna are currently on the Board representing SSA#1. Art Asadorian made a motion, seconded by Jamie Goggin for both Mike Parkinson and Kristen Novacich-Koberna to remain on the board. **MOTION CARRIED.**

#### **NEW BUSINESS**

Robert Schmidt from Facilities Management gave a presentation on the roof for the building. Diagrams were presented to show the issues or problems, which are sheet metal flashing. He pointed out where they are located in the diagram.

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He further explained there were approximately 30 screws that were found on the roof probably from wind or storm damage through the years. There are two roofs on the building and it is of his opinion that both times the roof was not done correctly.

A proposal was presented to install 24 gauge White Kynar flashing fabricate. Includes approximately 245 feet of misc. flashings, elbows, extensions, etc. Fasteners, caulking, roof tar and labor for a total cost of \$4,679.00. Art Asadorian made a motion to approve the roof repairs, seconded by Kristen Novacich. A roll call vote on the motion was as follows:

**AYES:** Kristen Novacich-Koberna, Mike Parkinson, Erica Harriss, Jamie Goggin, Art Asadorian and Clint Jones

**NAYS:** None

**MOTION CARRIED.**

Bob Falk, Supervisor introduced Brian Nottrott as our infiltration Manager. Discussed they are currently working with Dave Parizon from Information Systems on a project in currently locating all manholes and sewer pipe. We have approximately 1,970 manholes and 115 miles of sewer pipe. The information compiled will be put into a GPS mapping system that will make it easier to identify locations from many resources. Mike Parkinson requested we start in the Georgetown area due to the numerous complaints we have received.

Mike Parkinson requested a report be made available each month on the cleaning of the lift stations, along with preventative maintenance in the event there is a heavy rain in the forecast, therefore we are prepared. He requested a report also be made available on the jet truck. He would like to see all the work done daily rather than quarterly and would like this report presented each month at the committee meetings.

Mike Parkinson questioned the Manager of the Sewer District and what the status is in putting a manager in place. He also questioned the meeting work and agenda being done by a union employee and whether or not this would cause problems and/or if a replacement would be made. John Thompson, our compliance manager explained that there will be a job audit(s) done and that he is the contact person in charge of SSA#1.

The Storm Water Pumps in Arlington was discussed again. Steve Adler, MESD, explained the pumps are on the property of the Collinsville Area Recreational District. However, he believes it was a political decision that those pumps would initially be that of MESD but was finally decided that SSA#1 would take responsibility for those pumps even though they are not on SSA#1 property. It is currently being researched further and more information will develop soon, when more time can be spent working on it.

#### **OLD BUSINESS**

Mike Parkinson questioned an update on lawn maintenance. Bob Falk, Supervisor explained we were receiving a lot of complaints due to the high grass and weeds at the lift stations. In the past we have hired summer help to help through the summer and this year we did not. Administration contacted a Company to do a one-time cut. And to help keep it under control we are currently spraying weeds with weed killer.

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**PUBLIC COMMENTS**

Linda Knogl mentioned she is pleased with the direction the committee is going with the lift station maintenance and wishes more residents would attend meetings and become more involved.

Mike Parkinson made a motion to adjourn, seconded by Art Asadorian. **MOTION CARRIED.**