

cMadison County Government
Special Service Area #1
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Committee Meeting
November 10, 2016 – 8:30 a.m.

Chairman Kristen Novacich called the meeting to order.

OTHER MEMBERS PRESENT: Art Asadorian, Brenda Roosevelt, William Gushleff and Helen Hawkins.

OTHERS PRESENT: Attorney William Schooley, Engineer Scott Weiner, SSA #1 Maintenance Supervisor Robert Falk, SSA #1 Office Manager Carol Knott, Resident's Linda Knogl and Kathy Goclan.

October 2016 Committee Meeting Minutes were submitted for approval. Helen Hawkins requested a correction to the minutes with regards to the Purchase Order approval as she did not second the motion she abstained. Brenda Roosevelt made the motion, seconded by Art Asadorian to accept the minutes with the correction. **MOTION CARRIED.**

A Purchase Request for maintenance to Lift Stations 12, 15 & 19 was presented for approval. Carol Knott explained the major lift stations needed periodic maintenance and assumed they were covered under our service contract with Vandevanter Engineering but the County Administration Department did not feel it was. Scott Weiner agreed that was the purpose of the service contract and it was decided to set up a meeting with the Auditor office, Administrative Services Department and the Director of Administration to discuss the issue. Brenda Roosevelt made a motion to approve, seconded by Art Asadorian.

The ayes and nays being called for on the motion to approve resulted in a vote as follows:

AYES: Mr. Asadorian, Ms. Roosevelt, Mr. Gushleff, Ms. Hawkins and Ms. Novacich.

MOTION CARRIED.

A Purchase Request for relining 169 lineal feet of sewer line on Meadowlane was presented for discussion and approval. Visu-Sewer of Missouri, LLC was low bidder at \$12,970.75. Art Asadorian made the motion to approve the Purchase Request, seconded by Helen Hawkins.

The ayes and nays being called for on the motion to approve resulted in a vote as follows:

AYES: Mr. Asadorian, Ms. Roosevelt, Mr. Gushleff, Ms. Hawkins and Ms. Novacich.

MOTION CARRIED.

A Resolution to Award Contract for Repairs to Lift Station #12 was presented for approval. No vote was necessary because it went before the committee in the previous month but did not make it onto the Finance Committee Agenda. Previously Brenda Roosevelt made a motion to approve, seconded by Art Asadorian.

The ayes and nays being called for on the previous motion to approve resulted in a vote as follows:

AYES: Mr. Asadorian, Ms. Roosevelt, and Ms. Novacich.

ABSTAIN: Ms. Hawkins

MOTION CARRIED.

The 'Engineer's Monthly Report' updated the committee on the current status of the following projects: Parallel Force Main – Lift Station 19. Reroute of the Force Main for the discharge from Lift Station 23A. Generator Installation – Phase 2 project is still on hold until the aforementioned projects are complete. The report will be placed on file.

The Balance Sheet for September 2016 was reviewed. A motion to approve was made by Brenda Roosevelt, seconded by William Gushleff. **MOTION CARRIED.**

The Bill List for October 2016 was presented for discussion and approval. A motion to approve the Bill List was made by Brenda Roosevelt, seconded by Helen Hawkins.

The ayes and nays being called for on the motion to approve resulted in a vote as follows:

AYES: Mr. Asadorian, Ms. Hawkins, Ms. Roosevelt, Mr. Gushleff and Ms. Novacich.

NAYS: None.

MOTION CARRIED.

The Purchase Order Report was submitted for approval. Brenda Roosevelt made the motion, seconded by Helen Hawkins.

The ayes and nays being called for on the motion to approve resulted in a vote as follows:

AYES: Mr. Asadorian, Ms. Roosevelt, Ms. Hawkins, Mr. Gushleff and Ms. Novacich.

MOTION CARRIED.

The Durkin Reports for September and October were presented for review. A motion to place the reports on file was made by Brenda Roosevelt and seconded by Helen Hawkins. The reports will be put on file.

Public Input: Resident Linda Knogl asked how long the permits for the IEPA, Railroad, IDOT etc., take and was told it was a time consuming process however all permits have been processed and are awaiting final approval. She questioned procedures for pump maintenance and chemical service contracts and was given pertinent information regarding each. She also questioned the purpose for the repairs to Meadowlane and it was explained Ameren put a utility pole through the sewer line. SSA is in the process of seeking reimbursement for the necessary repairs, however there are additional portions of the line that are eroding and in need of relining.

Motion to adjourn.