

**Madison County Government**  
Special Service Area #1  
301 E. Chain of Rocks Rd.  
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**Committee Meeting**  
**December 15, 2016 – 8:30 a.m.**

Chairman Helen Hawkins called the meeting to order.

OTHER MEMBERS PRESENT: Kristen Novacich, James Futrell, and Jamie Goggin.

OTHERS PRESENT: Superintendent Ralph Burnett, Engineer Scott Weiner, SSA #1 Maintenance Supervisor Robert Falk, SSA #1 Office Manager Carol Knott, Resident Kathy Goclan.

November 2016 Committee Meeting Minutes were submitted for approval. Kristen Novacich made a motion to approve, seconded by Chairman Hawkins. **MOTION CARRIED.**

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All members of the committee and Special Service Area #1 staff present introduced themselves. Chairman Hawkins noted she had expressed her desire not to remain as chairman of the committee to County Board Chairman Prenzler. She stated she would fulfill her obligations as such until a new chairman was appointed. She also stated if the committee members had questions regarding the monthly agenda they could contact SSA #1 personnel prior to each meeting.

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A Purchase Request for a new Flyght Pump for Lift Station 9C was presented for discussion and approval. Kristen Novacich made a motion to approve, seconded by Chairman Hawkins.

The ayes and nays being called for on the motion to approve resulted in a vote as follows:

AYES: Ms. Novacich, Mr. Futrell, Mr. Goggin and Ms. Hawkins.

**MOTION CARRIED.**

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A Purchase Request for a new Control Panel for Lift Station 9C was presented for discussion and approval. Kristen Novacich made a motion to approve, seconded by Chairman Hawkins.

The ayes and nays being called for on the motion to approve resulted in a vote as follows:

AYES: Ms. Novacich, Mr. Futrell, Mr. Goggin and Ms. Hawkins.

**MOTION CARRIED.**

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A Resolution to Award Contract for a Force Main Relocation from Lift Station 23A was presented for approval.

The ayes and nays being called for on the previous motion to approve resulted in a vote as follows:

AYES: Ms. Novacich, Mr. Futrell, Mr. Goggin and Ms. Hawkins.

**MOTION CARRIED.**

The resolution will be forwarded to the Finance Committee and the full County Board for approval.

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Engineer Scott Weiner presented the 'Engineer's Monthly Report' updated the committee on the current status of the following projects: Parallel Force Main – Lift Station 19. Reroute of the Force Main for the discharge from Lift Station 23A. Generator Installation – Phase 2 project is still on hold until the aforementioned projects are complete. The report will be placed on file. Mr. Weiner discussed the ongoing issue of odor control in the Mitchell area stating the contract holder is not complying with their obligations to maintain the proper amount of sulfides to control said odors.

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The issue of dissolving the odor control contract with Chemco was presented for Committee discussion. Kristen Novacich made a motion to approve, seconded by Helen Hawkins.

The ayes and nays being called for on the previous motion to approve resulted in a vote as follows:

AYES: Ms. Novacich, Mr. Goggin and Ms. Hawkins.

**MOTION CARRIED.**

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The Balance Sheet for October 2016 was reviewed. A motion to approve was made by Kristen Novacich, seconded by Helen Hawkins. **MOTION CARRIED.**

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The Bill List for November 2016 was presented for discussion and approval. A motion to approve the Bill List was made by Kristen Novacich, seconded by Helen Hawkins.

The ayes and nays being called for on the motion to approve resulted in a vote as follows:

AYES: Ms. Novacich, Mr. Futrell, Mr. Goggin and Ms. Hawkins.

NAYS: None.

**MOTION CARRIED.**

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The Purchase Order Report was submitted for approval. Kristen Novacich made the motion, seconded by Helen Hawkins.

The ayes and nays being called for on the motion to approve resulted in a vote as follows:

AYES: AYES: Ms. Novacich, Mr. Futrell, Mr. Goggin and Ms. Hawkins.

**MOTION CARRIED.**

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Public Input: Resident Kathy Goclan asked about the 30 year loan to Arlington Heights Subdivision residents for the sanitary sewer extension to allow their sewage to be incorporated into SSA #1's system. She was informed the loan was a 2.5% interest loan that the residents of Arlington Heights will be repaid on their monthly bill.

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