

**EXECUTIVE COMMITTEE MEETING MINUTES
NOVEMBER 17, 2011
Manley Auditorium – Wood River, Illinois**

In Attendance: Charlie Juneau, Jim Pennekamp, Gerry Schuetzenhofer, Chuck Unger, Paul Wellhausen and Matt Jones.

Call To Order:

Charlie Juneau called the meeting to order at 8:25AM.

Approval of Minutes:

A motion was made by Jim Pennekamp to approve the August 11th meeting minutes and it was seconded by Paul Wellhausen. All voted in approval.

Executive Committee Report (Action):

Charlie presented the 2012 meeting dates for the WIB, Executive Committee and Youth Council. Jim made a motion to approve and it was seconded by Chuck Unger. All voted in approval and it will go to the full board for approval at the December 7th meeting.

Supporting Economic Development:

Jim reported on a variety of issues, including the business retention visits ongoing through the local chambers of commerce and in coordination with Ameren's E-Synchronist system. He also presented information on a Business Retention model created by EDSI and Michigan Works as a possible model for future business retention efforts. Finally, Jim gave an update on the local efforts to preserve and certify the levees.

CIMET Report:

Paul reported that the Continuous Improvement/Management Excellence Team (CIMET) met on November 9th at the East Alton workNet Center. Carol Foreman from AARP was welcomed as the newest committee member. Paul suggested that the committee meet more often if possible to discuss best practices and current trends as a way to better serve job seekers and businesses. CIMET will meet again in early 2012.

Communications Report:

In the absence of Laura Reed and Connie Vick, Matt presented the Communications Committee report and let everyone know that Connie is working on the December WIB newsletter. The newsletter will highlight Chuck Unger as the featured WIB member. Chuck was recently awarded Citizen Of The Year by the Chamber of Commerce Southwestern Madison County and also chaired the recent United Way fundraising efforts for the Tri-Cities division.

Membership Report:

Chuck reported that Jim Pulley from the WIB made a referral for a possible Bond County representative and that Dave has since spoken with Brock Willeford, Bond County Chairman, about the appointment. No word yet on the confirmation.

Youth Council:

Reporting for Jay Hawley and Connie Vick, Matt noted that the youth council met on November 2nd and finalized the two schools for next year's Career Days. East Alton-Wood River High School and East Alton Middle School will host the events and Dr. Daiber will once again spearhead the efforts in cooperation with the youth council, principals and staff. The events will be held in late February or March and the youth council will meet again on January 18th, 2012, to discuss the details.

Business Services:

Matt informed everyone that business services had been quite active since the September WIB meeting and the activities included job orders, an ongoing OJT contract with Beall Manufacturing and recent testing for Greenville Regional Hospital. There is still some discussions with area manufacturers regarding additional OJT projects. Linda Odle, Business Services Rep, has been on medical leave since September 28th and should return in the coming weeks.

Other Business:

Matt reported that Dave is in D.C. this week for meeting with COSA and NAWB representatives regarding workforce related strategies and is also meeting with representatives from Senator Kirk and Senator Durbin's offices. He should have something to report at the December WIB meeting. The December WIB meeting is the 7th @ 10:30 AM at the Sunset Hills Country Club. The meeting will be followed by the annual Christmas luncheon and strong WIB attendance is encouraged (an RSVP notice is going out on November 18th).

No major legislative updates right now and the current CR runs out November 18th. Another CR should be passed, which will extend government operations until mid-December. Jobs Plus 2011 was held on September 28th and most of the responses/surveys were positive – especially in regards to the workshops. Approximately 1,600 job seekers attended and there were 52 vendor tables. A big thanks to Connie and the staff for their efforts.

GRWDC scholarship letters went out in October and as of today, 3 ad checks have been received for a total of \$1,250.00. The deadline for ads in the annual report is the end of December. Also, through de-obligations on database and students dropping out of school, some training dollars were made available to 1A and 1D students for spring semester. Rich, Ginny and Becky did a great job of combing over the details for weeks to come up with these additional dollars. The 1B report is also in the packet and all performance measures are being exceeded at the current time.

Finally, through NWA (National Workforce Association), we are asking Executive Committee members to consider thank you letters to key Senators in regards to WIA reauthorization. These Senators have continued to advocate for WIA reauthorization and it would be a good way to thank them for their efforts. Dave has drafted a template and it's in the packet of information.

Next Meeting:

Charlie reported that the next WIB meeting will be December 7th @ 10:30AM at the Sunset Hills Country Club in Edwardsville. The next Executive Committee meeting will be February 9th, 2012 @ 8:30AM in Wood River.

The meeting was adjourned at 9:19 AM.